

Gaddesby Parish Council**Minutes of the Annual Meeting of Gaddesby Parish Council
held on Monday, 11th May 2020, commencing at 6.45 pm.****Councillors Present**

Mrs Jenny Hurst
Mr Gary Fox

Mr Gordon Bigam
Mr John Simon

Mrs Trudy Toon – Clerk to the Council
County Councillor Mr J T Orson
Borough Councillor Mr Robert Child
Mr Richard Taylor - Parishioner (Ashby Folville)

Action

The meeting scheduled for Monday, 6th April 2020 had been cancelled due to the outbreak of Covid 19. Due to the unusual circumstances this meeting was, therefore, held virtually via 'Zoom'.

Apologies – Apologies were received from Councillor Mrs Pat Walton.

Elections

Councillor Mr Gary Fox was elected as Chair (proposed by Councillor Mrs Jenny Hurst and seconded by Councillor Mr Gordon Bigam).

Councillor Mr John Simon was elected as Vice-Chair (proposed by Councillor Mrs Jenny Hurst and seconded by Councillor Mr Gordon Bigam).

Both Councillors confirmed that they were happy and willing to accept these proposals for the roles of Chair and Vice-Chair.

Parishioner/Public Time**Planning Application: Field OS 8900 Folville Street, Ashby Folville, LE14 2TE.**

Mr Richard Taylor attended the meeting on behalf of Mr and Mrs Carduss of Ashby Folville in relation to the above planning application.

Mr Taylor read to Councillors a statement from Mr and Mrs Carduss which explained the building, construction and style of the Habitat Park Homes – see Appendix one.

Mr Taylor thanked Councillors for giving him the opportunity to provide the statement to GPC.

Minutes – Minutes of the previous meeting no's 2019/2020 65-68, having been circulated, were taken as read, approved and signed.

Matters Arising

- 1. Councillor Vacancy** – The vacancy for a Gaddesby Councillor continued to be advertised on the village notice boards.

Matters Arising cont.

2. **Neighbourhood Development Plan** – Councillor Simon confirmed that the Regulation 16 Public Consultation Stage on the Gaddesby Parish Neighbourhood Development Plan had concluded and that there were two principle submissions – MBC and the Ovens family (owners of the field opposite Gaddesby Primary School).
The draft Plan would now be presented to an independent examiner who would consider the Plan and the submissions and would decide how it should proceed.
3. **Gaddesby Children’s Play Area : Tree Root** – Councillor Simon confirmed that the letter before action had been sent to the insurers of Mr and Mrs Lockwood. A response had yet to be received.
4. **Dalby Road, Ashby Folville/Gaddesby Lane, Barsby**– The Clerk had emailed, LCC, Highways Department, several times, to report the poor condition of the carriageway at Dalby Road, Ashby Folville. With the main area of concern being near to the brook bridge before entering Ashby Folville village.
Rain water, grit and mud wash down the hill towards the bridge, making the area before the bridge very gritty and generally in poor condition.
As Councillors remained concerned about this particular area, the Clerk was asked to pursue the matter with LCC, Highways Department.
5. **Overgrown Ash Tree, Gaddesby Lane, Barsby** – Nothing to report.
6. **Additional Street Nameplates, Baggrave End, Barsby, LE7 4RB and Church Lane, Barsby, LE7 4RF** – Nothing to report.
It had been noted that MBC had installed two new street nameplates at Church Lane, Gaddesby. The Clerk was asked to confirm with MBC that the nameplates for Baggrave End and Church Lane, Barsby would be installed as previously agreed.
7. **Development of Land at Holme Farm, Rearsby Lane, Gaddesby, LE7 4XE** – The Clerk spoke with Borough Councillor Mr Robert Child regarding the matter of traffic calming signage near to the development of land at Holme Farm, Rearsby Lane, Gaddesby. Borough Councillor Child advised that he would liaise with County Councillor Orson regarding the matter.
As Borough Councillor Child had yet to discuss the matter with County Councillor Orson, the Clerk was asked to email both Councillors with the initial request from GPC regarding the possibility of a section 106 agreement and the CIL grant in relation to the development.
8. **Bright Light on the 02 and Vodafone Cabin, Great Dalby Road, Ashby Folville, LE14 2TU** – The Clerk telephoned the numbers which were located on the cabin to report the bright light and to ask for it to be switched off. The light, however, remained on; the Clerk would telephone again.
9. **Street Light Out : Walnut Tree Farm, Main Street, Barsby, LE7 4RH** – Councillors were pleased to note that the street light, situated outside Walnut Tree Farm, Main Street, Barsby, had been repaired by E.ON.

Matters Arising cont.**10. Discarded Broken Sign, Gaddesby Lane, Ashby Folville, LE14 2TG –**

Councillors were pleased to note that the temporary broken sign which had been left on the highway verge on Gaddesby Lane, Ashby Folville near to The Lodge, had been removed by LCC, Highways Department.

Correspondence

Correspondence was either emailed or made available to Councillors as necessary.

Planning Matters**‘For Information Only’**

a. Paddock, South Croxton Road, Barsby, LE7 4RD – Application submitted by Mrs Ann Hefford, for consent to work on trees, for the proposed removal of the overhanging branches of one Ash Tree and to fell and remove a further Ash Tree.

‘For Information Only’

b. Street Record, Church Lane, Ashby Folville, LE14 2TA – Application submitted by Mrs Angela Patton, for consent to work on trees, for the proposed works to the following trees:

- Lift crown to approximately 8ft of one Yew Tree and to sever one metre of Ivy.
- Remove the basal epicormic and to sever the Ivy of two Lime Trees.
- Lift crown to approximately 8ft of one further Yew Tree and to sever one metre of Ivy.
- Remove the basal epicormic and major deadwood of one Lime Tree.
- Sever the Ivy and clip the basal epicormic growth of a further Lime Tree.

‘For Information Only’

c. The Old Stud Farm, 25 Folville Street, Ashby Folville, LE1 2TE – Application submitted by Mrs Angela Patton, for consent to work on trees, for the proposed felling of three heavily suppressed Damson Trees, which are located in the allotment which is accessed through the driveway of no. 25 Folville Street.

‘For Information Only’

d. Land to the West of No. 2 Baggrave End, Barsby, LE7 4RB – Application submitted by Mrs Ross-Wilson, for consent to work on trees, for the proposed coppicing to ground level, a group of multi-stemmed crack willows and hazel trees.

e. Park House Cottage, 12 Ashby Road, Gaddesby, LE7 4WF – Application submitted by Mrs C Embry for a proposed new dwelling on land adjacent to 12 Ashby Road and the removal of a timber shed. (Retrospective) amendment to approved application 19/01250/FUL.

Councillors resolved to support the application.

Clerk

f. Field OS 8900 Folville Street, Ashby Folville, LE14 2TE – Application submitted by Mr and Mrs Cardus for the proposed use of land for the siting of two Habitat Park Homes to form two single storey semi-detached dwellings.

Following discussion, Councillors had concerns regarding the suitability of the type and style of the proposed dwellings within the centre of the conservation village of Ashby Folville. Councillor Bigam agreed to draft a letter with the comments of GPC; the Clerk would then forward the letter to MBC.

Clerk

Planning Matters cont.

Councillor Simon declared an interest in the following application.

g. Pine House, 4 Rearsby Lane, Gaddesby, LE7 4XE – Application submitted by Mr and Mrs Milward for the proposed erection of one four-bedroom dwelling and the conversion/extension of the existing Coach House to form a three-bedroom dwelling. Access to the properties would be via an existing access off Rearsby Lane. Councillors resolved to support the application.

‘For Information Only’

h. Paske Grove, 4 Main Street, Gaddesby, LE7 4WG – Application submitted by Mr Meadows, for consent to work on trees subject to a Tree Preservation Order (TPO), for the proposed removal of one Maple Tree and the reduction in height of one Oak Tree.

‘For Information Only’

i. ‘Penlan’, 21 Baggrave End, Barsby, LE7 4RB – Application submitted by Mr Cassa Miller for the proposed conversion of an agricultural building into one residential dwelling.

Planning Decisions

a. ‘Westmorland’, 28 Main Street, Gaddesby, LE7 4WG – Application submitted by Mr Neil Roberts for a proposed single storey rear extension to the existing dwelling, has been granted planning permission by MBC.

b. Pine House, 4 Rearsby Lane, Gaddesby, LE7 4XE – Application submitted by Mr and Mrs Milward, for the proposed erection of two, one and a half storey dwellings with access off Rearsby Lane via an existing access, has been granted outline planning permission by MBC.

c. Paddock, South Croxton Road, Barsby, LE7 4RD – Application submitted by Mrs Ann Hefford for the proposed removal of the overhanging branches of one Ash Tree and to fell and remove a further Ash Tree, has been granted consent to work on trees by MBC.

Representative Reports

1. Ashby and Barsby Parish Hall – It was understood that due to the outbreak of Covid 19, St. Mary’s Church Fete had been cancelled for this year.

2. Barsby Village Hall Green – Councillor Hurst reported that the ‘Friends of the Village Hall Green’ had been busy weeding and mulching the borders at the Green. Councillor Hurst went on to report that the streets in Barsby had been decorated with bunting and lamp post poppies for the anniversary of VE Day. A camouflage poppy netting had also been displayed along the Main Street.

Clerk

Finance**Accounts paid since the last meeting:**

Ashby and Barsby Parish Hall – Hire of Hall, 6 meetings @ £16.00 each, total £96.00.

Gaddesby Village Hall – Hire of Hall, 7 meetings @ £16.00 each, total £112.00.

St. Mary's Ashby Folville PCC – Churchyard maintenance grant, total £75.00.

St. Luke's Gaddesby PCC – Churchyard maintenance grant, total £75.00.

Barsby Village Hall Green – Green maintenance grant, total £75.00.

Accounts for payment:

Barsby Village Hall Green – Green maintenance grant, total £300.00.

BHIB Limited – Annual renewal of insurance premium 2020/2021, total £1,301.58.

John Booth Arboricultural Consultants Ltd – Professional Fee, re: Arboricultural Consultancy Services – VAT only, total £95.00.

E.ON UK Plc – Street light energy, ¼ ending 31.03.2020, £566.66 plus 5% VAT £28.33, total £594.99.

E.ON Energy Solutions Limited – Street light maintenance, ¼ ending 31.03.2020, £182.65 plus 20% VAT £36.53, total £219.18.

Leicestershire and Rutland Association of Local Councils (LRALC) – Annual membership from 01.04.2020 to 31.03.2021, total £232.08.

(LRALC membership fees £188.16 and NALC membership fees £43.92, total £232.08).

Leicestershire and Rutland Playing Fields Association (LRPFA) – Annual subscription, total £30.00.

Mr N G Pick – Playground Maintenance from 01.11.2019 to 31.04.2020, total £525.00.

Previously Mr Pick requested not to have an annual increase to his maintenance fee as it would affect his pension (minute reference 2019/2020 50).

Trudy.M.Toon – Clerks salary and expenses from 01.01.2020 to 31.03.2020, salary £1,333.28, expenses £109.10, total £1,442.38.

Redwood Pryor Ltd (Mr Richard Willcocks – Internal Auditor) – Internal audit of accounts, year ending 31st March 2020, £170.00 plus 20% VAT £34.00, total £204.00.

Payments Received:

02.03.2020 – Barclays Bank Business Premium Account – Interest from 02.12.2019 to 01.03.2020, total £3.73.

20.04.2020 – HMRC – VAT repayment for 2019/2020, total £1,239.21

30.04.2020 – MBC – 1st precept payment for 2020/2021, total £7,750.00.

Estimated Balances:

Barclays Bank Business Premium Account: £8,073.60.

Barclays Bank Community Account: £10,457.94.

The latest bank statements were made available for Councillors.

Bank Reconciliation : 31st March 2020:

A copy of the final bank reconciliation for the financial year ending 31st March 2020 was circulated and approved by Councillors.

Transfer of Funds:

Councillors agreed that £2,000.00 should be transferred from the Community Account into the Business Premium Account; the Clerk was asked to carry out this transaction.

Clerk

Finance cont.**Internal Audit 2019/2020:**

After contacting Mr Richard Willcocks, the Clerk reported to Councillors that he would be happy to be re-appointed as the Internal Auditor for GPC. For which a fixed fee of £170.00 plus mileage, plus 20% VAT would be charged.

Mr Willcocks forwarded a copy of his 2020 Terms and Conditions, including Annex one and Annex two to GPC.

Due to the cancellation of the April meeting because of the Covid 19 outbreak, the Clerk contacted Councillors, via email, to seek their approval of the re-appointment of Mr Willcocks, as Internal Auditor for GPC and for the approval of the fees to be charged. All Councillors agreed to this.

With specific reference to the Internal Audit, Councillors confirmed that they would be happy for the Clerk/RFO to act on behalf of GPC.

The Clerk delivered and collected the GPC accounts to Mr Willcocks house so that he could begin the Internal Audit process.

The Clerk advised Councillors that a telephone audit meeting had taken place with Mr Willcocks on Monday, 27th April 2020.

Clerk

Other Business**1. Footway mowing from The Lodge, Ashby Folville to Barsby Village, LE7 4RA –**

It had been noted that the LCC Highways Maintenance Contractors had carried out the first rural cut of the highway verges of the season. As LCC, Highways Department agreed in October 2019 that this section of the footway should be included in the urban schedule, Councillors were keen to see if the LCC Maintenance Team would include the footway from The Lodge, Ashby Folville to Barsby village within the urban cut.

2. The Manor, Folville Street, Ashby Folville, LE14 2TE –

Councillor Bigam advised Councillors of the ongoing daily construction noise at The Manor, Ashby Folville from early mornings until late evenings. Councillor Bigam reported that he had received complaints/concerns from parishioners in Ashby Folville. Following this, Councillor Bigam contacted Ms Lisa Douglas at MBC to report the issue. As the construction noise continued outside the normal working hours and into the bank holiday weekend, Councillor Bigam telephoned the homeowner, Mr Jamie Lewis; the noise ceased over the weekend, but continued the following working week.

Councillor Bigam asked if a letter could be sent to MBC to ask if an enforcement letter could be sent to Mr Lewis to request that he complies with the contractual working hours as set out on the MBC website, with a copy sent to the MBC Chief Executive, Mr Edd De Coverley.

The Clerk was asked to forward a letter to MBC.

Clerk

3. Development of a GPC Website – Councillor Simon reported that whilst carrying out the Regulation 16 Public Consultation Stage of the Neighbourhood Development Plan, he had encountered difficulties with the Gaddesby Village Website. Councillor Simon felt that with the continuing legal requirement to post many other documents to a website, GPC should perhaps have a separate website. Additionally, it was felt that it could be more convenient for a website which would be managed by GPC. This would include all three villages within the Parish. Councillor Simon advised that he had contacted the main supplier of local Parish Councils, 2commune Ltd, who had provided a quotation for their services.

Other Business cont.

3. Development of a GPC Website cont. –

This being; UKLC ‘Classic’ local council website setup and training - £250.00.

Website hosting, support and annual licence - £250.00.

Register, host and manage.org uk domain name - £25.00.

(Renewable annually).

(The 2021 hosting, support and annual licence fee would be £400.00).

All prices would be subject to 20% VAT.

Councillor Simon advised that he had also obtained a quotation from a Melton company

– Simply Page1.

Following discussion, Councillors agreed to go ahead with Councillor Simons suggestion and to proceed with 2commune Limited; Councillor Simon would accept their quotation offer.

Arrangements for the next meeting –

Monday, 8th June 2020 at Ashby and Barsby Parish Hall,
commencing at 6.45 pm.

The meeting closed at 8.40 pm.

Chair.

Councillor
Simon

APPENDIX ONE.

Statement from Mr & Mrs Carduss Ref planning application 20/00421/FUL

I would like to make it clear that although these homes are classified as park homes/mobile homes, they will have no resemblance to the ones we have all seen on wheels.

These Habitat homes are built to full building regulations standards.

The main timber frame is built in a factory, just like any other timber frame house, and then assembled on site.

These Habitat homes are built to a very high standard and are fully bespoke.

We have had these homes designed to look identical to the original plans that have already been passed by MBC, the only difference between these plans is the method of construction.

These homes are more environmentally friendly, and due to the fact that a large proportion of the work is done in a factory, there is less disruption to the village, less construction traffic, less noise and less time on site.

These homes are not temporary homes, they are built and designed to last more than 100 years, and when in place will look no different to any traditionally built house, they sit flush to the ground and not up in the air on wheels.

There have been several objections on the MBC planning website, but these only seem to refer to the way they will look or refer to an alleged restrictive covenant on the site.

So I would like to confirm that they will look identical to the already passed plans, using the same materials already agreed by MBC.

It is only the method of construction that will change.

The alleged restrictive covenant has no relevance to the planning application and is being dealt with in the correct manner through the correct legal procedures.

And please let us not forget, we already have a full planning permission to build 2 single story dwellings on the site.

Kind regards

Mr Richard Taylor

On behalf of

Mr Peter Carduss & Mrs Sarah Carduss.