

Gaddesby Parish Council
Minutes of the Parish Council Meeting held at Gaddesby Village Hall
on Monday, 10th June 2019, commencing at 6.45 pm.

Councillors Present

Mrs Jenny Hurst – Chair
 Mr John Simon

Mr Gordon Bigam

Mrs Trudy Toon – Clerk to the Council
 Borough Councillor Mr Robert Child

Action

Apologies – Apologies were received from Councillors Mrs Pat Walton and Mr Gary Fox.

Parishioner/Public Time

There were no parishioners present.

Minutes – Minutes of the previous meeting no's 2019/2020 7-13, having been circulated, were taken as read, approved and signed.

Matters Arising

1. **Councillor Vacancy** – A notice, to advertise the vacancy for a Gaddesby Councillor would hopefully be included in the July edition of the church newsletter.
 The Clerk had yet to put notices on the village notice boards but would do so during the next week.
2. **Neighbourhood Development Plan** – Councillor Simon reported that the Neighbourhood Development Plan six-week consultation would have begun prior to the July GPC meeting. Notices to advertise the consultation would be displayed on the village notice boards and the Plan could be viewed on the Gaddesby village website.
3. **Gaddesby Children's Play Area : Tree Root** – Councillor Simon reported that he had visited the Gaddesby Children's Play Area to look at the surface of the MUGA.
 Councillor Simon confirmed that a tree root and a small shoot could be seen lifting the surface of the MUGA in one area. It was believed that the root could be from one of the large poplar trees which were growing along the boundary in the garden situated at the top of Park Hill. It was understood that these were the property of Mr and Mrs Lockwood. It was suggested that Mr and Mrs Lockwood could be insured against such matters as part of their household insurance policy.
 Councillor Simon agreed to draft a letter for the Clerk to send to Mr and Mrs Lockwood in order to explain the situation and to request that they forward the letter to their insurance company for their attention.
 In the meantime, the Clerk was asked to forward a copy of the GPC insurance policy to Councillor Simon.

Clerk

Councillor
 Simon &
 Clerk

Matters Arising cont.

4. **Gaddesby Lane, Barsby** – Nothing to report.
5. **Clerk's Employment** – Following the recommendation from Internal Auditor, Mr Richard Willcocks that 'in view of the advice given by HMRC, the Clerk should be recognised as an employee of the Council and that a formal contract of employment should be provided, which includes disciplinary and grievance procedures', the Clerk looked at the NALC template Contract of Employment on their website. As Councillor Fox also agreed to look at the suitability of the NALC template, it was decided to wait until the July GPC meeting to look at this further.
6. **Water Leak, Baggrave End, Barsby** – The Clerk reported that water was still leaking from the area and that Severn Trent Water had been informed and were currently liaising with homeowners in the area.
7. **Street Lighting, Gaddesby** –
Corroded Street Light Column, Park Hill, Gaddesby/Leaning Street Light Column, The Cottage, 5 Chapel Lane, Gaddesby – The Clerk telephoned Tom at E.ON to ask if a site visit had been made by a representative from E.ON to assess both the columns. Tom would make further enquiries. If the columns had yet to be assessed he would ensure that a site visit is made during the next week. Tom reassured the Clerk that all street light columns are buried one metre into the ground so it was highly unlikely that they would topple over.

Lanterns attached to wooden poles, Paske Avenue, Gaddesby – The Clerk reported that no further contact had been received from Mr Josef Curry, a technician for Western Power Distribution. The Clerk was asked to contact Mr Curry prior to the July meeting to ask if he had assessed the wooden poles which are situated at Paske Avenue, Gaddesby.
8. **Community Active and Rural Enterprise (CARE)** – Councillor Hurst reported that she attended the 'Community Planning Day' which took place on Thursday, 16th May 2019 at Ashby and Barsby Parish Hall. Councillor Hurst advised that the meeting was well organised and that the main purpose of the meeting was to look at which services are required in this area – who needs what, where and when? Councillor Hurst informed Councillors that the idea was to develop Local Social Enterprises, which would be for local people and run by local people. Some of which would be commercial and some would be voluntary, although CQC registration would be required. The aim would be to provide homecare which would hopefully, be flexible, responsive and personally tailored to suit the individual's needs – the current provision being very limited. Councillor Hurst advised, it was hoped that a 'working group' would be formed.
9. **Willow Tree, Baggrave End, Barsby, LE7 4RB** – LCC, Tree Officer, Mr Stewart Marshall, confirmed to the Clerk that the Willow Tree does belong to LCC and that it is dead. A work instruction to remove the Willow Tree had been issued along with works to other LCC trees along Baggrave End. A date could not be provided by Mr Marshall, although he thought the work would be carried out in the very near future.

Councillor
Fox &
Clerk

Clerk

Clerk

Matters Arising cont.

10. MBC, Borough Election, Thursday, 2nd May 2019 – As requested the Clerk wrote to MBC Officer, Adele Wylie, Director of Law and Governance (Monitoring Officer), to express the comments of GPC in relation to the lack of notification from MBC that it would not be necessary to hold an election within the Parish.

As a reply had yet to be received the Clerk was asked to send the email again.

11. Retiring Borough Councillor, Mrs Janet Simpson – The Clerk sent a card of thanks to the retiring Borough Councillor, Mrs Janet Simpson.

12. Direction Bollard, South Croxton Crossroads – The Clerk reported to LCC, Highways Department, that the direction bollard which is situated at the South Croxton crossroads had fallen down and required attention.

Clerk

Correspondence

1. RoSPA Play Area Safety Inspection Report – The Clerk advised Councillors that RoSPA carried out the Gaddesby Play Area Safety Inspection on Wednesday, 8th May 2019. The Clerk circulated the Inspection Report to all Councillors prior to the meeting. Following discussion, Councillors had concerns that the report highlighted that a protective surface was required under several items of play equipment, ie, the slide, swing nest, multi-play with swings, etc. The report also highlighted that some of the timber components were rotten on the playhouse and the multi-play with swings. Albeit these findings indicated a low risk level.

Councillor Hurst agreed to visit the play area to look at areas of concern and would ask Councillor Fox if he would join her.

Councillors
Hurst & Fox

Correspondence was either emailed or made available to Councillors as necessary.

Planning Matters

a. The White House, 15 Baggrave End, Barsby, LE7 4RB – Application submitted by Mr and Mrs Walker for the proposed installation of a new dining room window. Councillors resolved to support the application.

Clerk

‘For Information Only’

b. ‘Cedarholme’, 13 Church Lane, Gaddesby, LE7 4WE – Application submitted by Mr Keith Wilby, for consent to work on trees subject to a Tree Preservation Order (TPO), for the proposed crown lift, by the removal of four selected branches of one Cedar tree.

MBC Planning Officer/Independent Planning Agent:

An email had been received from Adele Wylie, Director of Law and Governance (Monitoring Officer) at MBC to provide an explanation on the query raised by GPC – would it be considered appropriate for Mr Joe Mitson to be working as an independent planning agent as well as a Planning Officer for MBC?

The outcome of the email was that ‘the Officer concerned should not submit any applications within the Borough as Agent whilst he is acting in an advisory capacity to the Council’.

Councillors considered this to be a satisfactory and impartial outcome to the question and concerns raised.

Planning Decisions

- a. 44 Paske Avenue, Gaddesby, LE7 4WJ** – Application submitted by Mr and Mrs Underwood for a proposed single storey rear extension has been granted planning permission by MBC.
- b. Askew Fuchsias, South Croxton Road, Barsby, LE7 3RX** – Application submitted by Mr L Marshall for a proposed loft conversion with raising of the ridge height. Two rear facing roof lights and side facing openings, has been granted planning permission by MBC.
- c. 7 Park Hill, Gaddesby, LE7 4WH** – Application submitted by Mr Matthew Jones, for the proposed felling of one Taxus Bacatta Tree has been granted consent to work on trees subject to a Tree Preservation Order (TPO), by MBC.
- d. Firs Farmhouse, 11 Chapel Lane, Gaddesby, LE7 4WB** – Application submitted by Mr Terrance Warom for a proposed single storey rear kitchen extension has been granted planning permission by MBC.

Representative Reports

- 1. Ashby and Barsby Parish Hall** – In the absence of Councillor Walton, Councillor Bigam reported that the St. Mary's Church Fete would take place on Saturday, 15th June 2019 on the cricket field, Ashby Folville, commencing at 2pm.
- 2. Barsby Village Hall Green** – Councillor Hurst reported that matters discussed at the committee meeting held on Monday, 22nd May 2019 included:
- Organisation for 'Music at the Mill' – Saturday, 6th July 2019.
 - Request for additional play equipment – The cost of maintenance and insurance would be prohibitive so it was agreed that there would be no additional items purchased.
 - Purchase of an additional pop-up gazebo.
 - The formation of an events sub-committee to organise additional social events.

Finance**Accounts paid since the last meeting:**

BHIB Ltd – Annual renewal of insurance premium 2019/2020, total £1,284.48.
 Leicestershire and Rutland Playing Fields Association (LRPFA) – Annual subscription, total £30.00.
 Redwood Pryor Ltd (Mr Richard Willcocks – Internal Auditor) – Internal audit of accounts, year ending 31st March 2019, £172.20 plus 20% VAT £34.44, total £206.64.
 N.G Pick – Playground Maintenance from 01.11.2018 to 30.04.2019, total £525.00.

Accounts for payment:

None.

Payments Received:

None.

Finance cont.**Estimated Balances:**

Barclays Bank Business Premium Account: £13,053.63.

Barclays Bank Community Account: £3,330.76.

The latest bank statements were made available for Councillors.

Other Business

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| <p>1. Footway from The Lodge, Ashby Folville to Barsby – It had been brought to the attention of GPC that although the footway from The Lodge, Ashby Folville to Barsby had recently been mown, it had been mown with a tractor mounted mower rather than with a manual mower and strimmer. It was felt that the tractor mounted mower did not sufficiently mow into the footway. As the footway is well used, the Clerk was asked to enquire if the footway could be included in the mowing schedule as an ‘urban’ cut, rather than a ‘rural’ cut.</p> | Clerk |
| <p>2. Overgrown Highway Verges, Barsby – It had been brought to the attention of GPC that the highway verges in Barsby had become very overgrown. The Clerk was asked to email LCC, Highways Department to request that the verges are trimmed back.</p> | Clerk |
| <p>3. Overgrown Footpath from St. Lukes Church to Main Street, Gaddesby – It had been noted that the footpath from St. Lukes Church to Main Street, Gaddesby had become overgrown, particularly the area around the War Memorial. The Clerk was asked to email LCC, Highways Department to request that the footpath edges are trimmed back.</p> | Clerk |
| <p>4. Broken Fence, on the Bridle path from Pasture Lane, Gaddesby to Ashby Road, Gaddesby – It had been brought to the attention of GPC that some of the boundary fence, which is situated along the bridle path from Pasture Lane, Gaddesby to Ashby Road, Gaddesby had broken, with nails sticking out from the broken wood, which required repairing. The Clerk was asked to email LCC, Highways Department to ask if the fence could be repaired.</p> | Clerk |
| <p>5. Additional Street Nameplate, Baggrave End, Barsby – As more and more homeowners within the Parish are using the internet to purchase goods, there are more and more home deliveries. Over the past few months there had been some confusion as to the exact location of Baggrave End, Barsby, as some delivery drivers were delivering parcels to Church Lane, Barsby, thinking this narrow unadopted lane was also Baggrave End. This was becoming frustrating for the homeowners of Church Lane. The Clerk was asked to email MBC to explain the situation and to ask, if it would be possible, to install an additional ‘Baggrave End’ street nameplate on the small piece of green, near to the street light column along Baggrave End.</p> | Clerk |
| <p>6. Blocked Drains, Gaddesby – It had been brought to the attention of GPC that several drains in Gaddesby had been cleaned out. It was thought that all the drains within the village required cleaning as they were full of leaves and debris. The Clerk was asked to email LCC, Highways Department to ask if all the drains in Gaddesby village could be cleaned.</p> | Clerk |

Arrangements for the next meeting –
Monday, 8th July 2019 at Ashby and Barsby Parish Hall,
commencing at 6.45 pm.

The meeting closed at 8.00 pm.

Chair.