

Gaddesby Parish Council
Minutes of the Parish Council Meeting held at Gaddesby Village Hall
on Monday, 8th April 2019, commencing at 6.45 pm.

Councillors Present

Mrs Jenny Hurst – Chair
 Mr Gary Fox – Vice-Chair
 Mr John Simon

Mrs Pat Walton
 Mr Gordon Bigam

Mrs Trudy Toon – Clerk to the Council
 Mr Robert Child – Nominated Borough Councillor

Action

Apologies – Apologies were received from Councillor Mr Simon Hargrave.

Parishioner/Public Time

There were no parishioners present.

Minutes – Minutes of the previous meeting no's 2018/2019 73-77, having been circulated, were taken as read, approved and signed.

Matters Arising

1. **Neighbourhood Development Plan** – Councillor Simon reported that work was being carried out to finalise the appendices, collate photographs, etc in order to complete the Neighbourhood Development Plan.
2. **Gaddesby Children's Play Area : Moss on the MUGA surface** – Following the March meeting, as requested, the Clerk clarified with Mr Hacker the process which would be used to treat and prevent the regrowth of the moss. The Clerk advised Councillors of the process, via email – Councillors agreed to proceed with the work as per Mr Hackers confirmation.
 The surface of the MUGA was then pressured washed and sprayed with a chemical to prevent the regrowth of moss on Wednesday, 3rd April 2019.
 After inspection of the MUGA, Councillors were unsatisfied with the standard of workmanship and had concerns that only sections of the area had been pressure washed. The Clerk was asked to telephone Mr Hacker to advise of the concerns and to enquire if the chemical would kill any remaining moss.
3. **Gaddesby Lane, Barsby** – Nothing to report.
4. **PAYE/Payroll for Clerk** – As a response had yet to be received from HMRC. The Clerk proposed that she should continue to work on a self-employed basis until any information received states otherwise. All Councillors agreed to the proposal by the Clerk.
5. **Water Leak, Baggrave End, Barsby** – It was reported that the water leak, which was situated within a private driveway or dwelling in Baggrave End, was now worse than ever. The Clerk was asked to report the matter to Severn Trent Water again.

Clerk

Clerk

Matters Arising cont.

- 6. Private Firework Displays/Parties within the Parish** – The Clerk forwarded a notice to Mr Vic Allsop at the benefice office for inclusion in ‘The Bridge’ asking parishioners to display a notice on their relevant notice board if they were planning to hold a firework display/party. The notice was included in the April edition of ‘The Bridge’.
- 7. Highway Parking near to the Cheney Arms Public House, Gaddesby** – Councillor Fox reported that PC Jon Barlow was currently on rest days. However, PCSO Tracey Biggs advised that she would arrange for extra patrols to visit the area around the Cheney Arms Public House in Gaddesby. PCSO Biggs considered that, in general, the poor parking of motor vehicles continued to be an ongoing problem even with a Police presence. PCSO Biggs advised that a ‘Beat Surgery’ had been arranged for Gaddesby, Ashby Folville and Barsby for Saturday, 13th July 2019, from 11am until 12 noon. This would be advertised shortly.
- 8. LED Lighting** – The Clerk reported that MBC advised that in order to convert the existing street light bulbs to LED bulbs planning permission would not be required. Parish Councils have ‘Parish Permitted Development Rights’ which enables a Parish Council to carry out such alterations, providing that the column is no higher than four metres high. Such changes would be considered insignificant. The Clerk reported that notification had been received from E.ON that the Mercury lamps would no longer be available. It was understood that GPC do not have any Mercury lamps installed within the Parish.
- 9. Corroded Street Light Column, Park Hill, Gaddesby** – It had been brought to the attention of GPC that the street light column, which is situated half way along Park Hill, Gaddesby had become corroded at the bottom. Photographs of the column had been circulated to Councillors. Councillors considered that the column had corroded in a relatively short space of time and felt that, perhaps, the base of the column required a protective cover. Councillors asked the Clerk to telephone E.ON to enquire if they checked the condition of the columns as part of the ongoing maintenance programme? If the answer is no, the Clerk was asked to enquire, if this could be included and how much would the cost be? Councillors discussed the conversion of the existing street light bulbs to LED bulbs and considered that it may be an option to have a soft white LED light bulb installed, if the column and lantern required replacing.
- 10. Community Active and Rural Enterprise (CARE)** – Councillor Hurst reported that a ‘Community Planning Day’ would take place on Thursday, 16th May 2019 at Ashby and Barsby Parish Hall, with the doors opening at 9.30am. The session would commence at 10.15am and would conclude at 3.15pm – lunch would be provided. The purpose of day would be to explore issues, discuss ideas and together develop a plan to help with homecare within the community.
- 11. Overgrown Tree/Leaning Street Light Column, The Cottage, 5 Chapel Lane, Gaddesby** – The Clerk reported that the overgrown tree had been trimmed back. However, it had now become apparent that the street light column was leaning into the footway and required attention. The Clerk was asked to telephone E.ON to report the matter to them.

Clerk

Clerk

Matters Arising cont.

- 12. Bright Light, on the O² and Vodaphone Cabin, Great Dalby Road, Ashby Folville** – The Clerk telephoned the numbers which were located on the cabin to report the bright light and to ask for it to be switched off.
As the light remained on, the Clerk was asked to telephone again.

Clerk

Correspondence

1. LCC, Temporary Traffic Regulation Order for Surface Dressing in the Melton Mowbray District – Notification had been received from LCC, Highways Department that the following locations within the Parish would be surface dressed in May, when a temporary imposition of a 30 mph speed restriction would be advised.

- Gaddesby Lane, Ashby Folville.
- Ashby Road, Barsby.
- Ashby Road, Gaddesby.

Correspondence was either emailed or made available to Councillors as necessary.

Planning Matters

a. The Manor, 12 Folville Street, Ashby Folville – Application submitted by Mr Lewis, for Listed Building Consent, for the proposed erection of a residential outbuilding comprising garaging and ancillary leisure facilities following the demolition of the existing garage, creation of a courtyard and associated alterations within the curtilage of a listed building.

Notification had been received from MBC that the application had been withdrawn given the conclusion that Listed Building Consent would not be required.

b. Askew Fuchsias, South Croxton Road, Barsby – Application submitted by Mr L Marshall for a proposed loft conversion with raising the ridge height. Two rear facing roof lights and side facing openings.

Councillors resolved to support the application.

Clerk

c. 8 Pasture Lane, Gaddesby – Application submitted by Mrs Wendy Sutton for a proposed extension to the rear of the dwelling and loft conversion with new elevational treatment.

Notification had been received from MBC that amended plans had been received in relation to the application.

Councillors resolved to support the amendments.

Clerk

‘For Information Only’

d. 7 Park Hill, Gaddesby – Application submitted by Mr Matthew Jones, for consent to work on trees with a Tree Preservation Order (TPO), for the proposed felling of one Taxus Bacatta Tree.

One specimen Quercus Ilex would be planted as a replacement on land to the rear of 7 Park Hill, adjacent to the public footpath.

Planning Matters cont.**MBC Planning Officer/Independent Planning Agent:**

The Clerk again emailed Ms Kieran Stockley, the Principal Solicitor at MBC to raise the concerns of GPC - would it be considered appropriate for Mr Joe Mitson to be working as an independent planning agent as well as a Planning Officer for MBC?

Ms Stockley responded to the email and advised that Mr Mitson does run his own planning company (GHM Planning Limited) and is also contracted by MBC.

Ms Stockley had been assured by the Assistant Director for Strategic Planning and Regulatory Services that Mr Mitson has no involvement or influence on applications where he is the applicant or agent. In the interests of transparency/openness where Mr Mitson has been involved, as the applicant or agent, the MBC Planning Committee would consider these applications, when ordinarily they would not be required to be considered by the Planning Committee.

In cases where Mr Mitson is not the applicant or agent MBC does not deem that there is a conflict of interests and as such he is not prevented from working on those applications as the case officer.

Ms Stockley stated that if GPC considers that it would be beneficial and in the interests of transparency, for the interest (ie, that Mr Mitson is contracted by MBC), to be declared on applications to Parish Councils then that is certainly something that MBC could have discussions with him about'.

Councillors were dissatisfied with the response, which contrary to the intention, only increased the concerns raised.

The Clerk was asked to send an email to both the Chief Executive at MBC, Mr Edd De Coverly and to the Leader of the Council, County Councillor Orson, to highlight the concerns of GPC. Councillor Simon would draft an email and would liaise with Councillor Hurst and the Clerk.

Planning Decisions

None.

Representative Reports

1. Ashby and Barsby Parish Hall – Councillor Walton reported that the ‘Spring Supper’ would take place in the Parish Hall on Thursday, 25th April 2019, where a three-course meal would be served; to include a hot meal for the main course. Tickets were available to purchase at £10.00 each.

Councillor Walton advised that the monthly social/coffee mornings continued to be well attended.

2. Barsby Village Hall Green – Councillor Hurst reported that ‘Friends of the Village Hall Green’ would be holding a workday on the Green on Saturday, 13th April 2019.

Councillor Hurst added that seven hedgehogs had been released onto the Green.

Councillors
Simon &
Hurst &
Clerk

Finance**Accounts paid since the last meeting:**

Ashby and Barsby Parish Hall – Hire of Hall, 6 meetings @ £16.00 each, total £96.00.
 Gaddesby Village Hall – Hire of Hall, 5 meetings @ £16.00 each, total £80.00.
 St. Mary's Ashby Folville PCC – Churchyard maintenance grant, total £75.00.
 St. Luke's Gaddesby PCC – Churchyard maintenance grant, total £75.00.
 Barsby Village Hall Green – Green maintenance grant, total £75.00.
 Yourlocale Limited – Development of the Gaddesby Parish Neighbourhood Plan, £2000.00 plus 20% VAT £400.00, total £2,400.00.

Accounts for payment:

Barsby Village Hall Green – Green maintenance grant, total £300.00.
 E.ON Energy Solutions Limited – Street light maintenance, ¼ ending 31.03.2019, £182.65 plus 20% VAT £36.53, total £219.18.
 E.ON UK Plc – Street light energy, ¼ ending 31.03.2019, £536.77 plus 5% VAT £26.84, total £563.61.
 Surface Renovations – Cleaning of the MUGA surface at the Gaddesby Children's Play Area, £550.00 plus 20% VAT £110.00, total £660.00.
 Councillors asked the Clerk to hold the cheque for Surface Renovations until they were satisfied with the work carried out.
 Leicestershire and Rutland Association of Local Councils (LRALC) – Annual membership, from 01.04.2019 to 31.03.2020, total £257.39.
 (LRALC membership fees £215.73 and NALC membership fees £41.66, total £257.39).
 Trudy.M.Toon – Clerks salary and expenses from 01.01.2019 to 31.03.2019, salary £1,333.28, expenses £111.40, total £1,444.68.

Payments Received:

04.03.2019 – Barclays Bank Business Premium Account – Interest from 03.12.2018 to 03.03.2019, total £7.06.

Estimated Balances:

Barclays Bank Business Premium Account: £9,553.63.
 Barclays Bank Community Account: £3,247.39.

The latest bank statements were made available for Councillors.

Transfer of Funds:

Councillors agreed that £3,500.00 should be transferred from the Business Premium Account into the Community Account; the Clerk was asked to carry out this transaction.

Clerk

Internal Audit 2018/2019:

After contacting Mr Richard Willcocks, the Clerk reported to Councillors that he would be happy to be re-appointed as the Internal Auditor for GPC. For which a fixed fee of £165.00, plus mileage, plus 20% VAT would be charged.
 Mr Willcocks forwarded a copy of his 2019 Terms and Conditions, including Annex one and two to GPC.
 Councillors were in agreement that Mr Willcocks should be re-appointed as Internal Auditor for GPC and agreed to the fee which would be incurred.
 With specific reference to the Internal Audit, Councillors confirmed that they would be happy for the Clerk/RFO to act on behalf of GPC.
 The Clerk advised that a meeting had been arranged with Mr Willcocks for Thursday, 25th April 2019 in order to begin the Internal Audit process.

Clerk

Other Business

Councillors present did not wish to raise any further business.

Arrangements for the next meeting –

Monday, 13th May 2019 at Ashby and Barsby Parish Hall,
commencing at 6.45 pm.

The meeting closed at 8.15 pm.

Chair.