

**Gaddesby Parish Council**  
**Minutes of the Parish Council Meeting held at Gaddesby Village Hall**  
**on Monday, 14<sup>th</sup> January 2019, commencing at 6.45 pm.**

**Councillors Present**

Mrs Jenny Hurst – Chair  
 Mr Gary Fox – Vice-Chair  
 Mr Gordon Bigam

Mrs Pat Walton  
 Mr John Simon  
 Mr Simon Hargrave

Mrs Trudy Toon – Clerk to the Council

**Action**

Before the meeting began, Councillor Hurst wished all Councillors a Happy New Year.

**Apologies** – Apologies were received from Borough Councillor Mrs Janet Simpson.

**Parishioner/Public Time**

There were no parishioners present.

**Minutes** – Minutes of the previous meeting no's 2018/2019 55-60, having been circulated, were taken as read, approved and signed.

**Matters Arising**

1. **Leicestershire Constabulary** – Following discussion Councillors Fox and Hargrave agreed to report any crime related issues raised to PC Jon Barlow and PSCO Tracey Biggs. The Clerk would forward the GPC 2019 schedule of meeting dates to PC Barlow and PSCO Biggs with an open invitation to attend any of the Parish Council meetings at their convenience.
2. **Weakened Carriageway from Barsby crossroads to South Croxton crossroads** – Nothing to report.
3. **Neighbourhood Development Plan** – Councillor Simon reported that following the December 2018 GPC meeting he met with Neighbourhood Plan consultant, Mr Gary Kirk. Councillor Simon advised that Mr Kirk would not be willing to accept £2,000.00 towards the completion of the Plan. Further to communications with Councillors via email, all Councillors agreed to fund £3,000.00 from GPC reserve funds in order to complete the Plan. Mr Kirk agreed to this proposal. Councillor Simon reported that he had raised a complaint to the 'Big Lottery' and that the matter was ongoing.  
 Councillor Simon went on to advise Councillors that he had seen the three draft reports from the Theme Groups. These were very impressive and were currently being incorporated into the draft Plan which would be considered at the next Committee meeting. This would be held on Wednesday, 23<sup>rd</sup> January 2019. It was hoped that the final draft of the Plan would be circulated to GPC prior to the meeting on Monday, 11<sup>th</sup> March 2019.

Clerk

**Matters Arising cont.**

4. **Gaddesby Children's Play Area : Moss on the MUGA surface** - The moss on the MUGA surface had yet to be treated.
5. **Gaddesby Lane, Barsby** – Nothing to report. The Clerk was asked to remind LCC, Highways Department that Gaddesby Lane, Barsby remained in poor condition with the edges having broken away. LCC, Highways Department had previously advised that the Lane had been placed on a forward planning list for future works.
6. **PAYE/Payroll for Clerk** – A response had yet to be received from HMRC.
7. **Church Newsletter 'The Bridge'** – Nothing to report. The Clerk was waiting for further information from Mr Vic Allsop at the benefice office.
8. **Worn verge, Bunkers Hill, 2 Park Hill, Gaddesby** – Nothing to report.
9. **Replacement Benches, Gaddesby Children's Play Area** – The Clerk advised Councillors that the benches were delivered on Tuesday, 8<sup>th</sup> January 2019 in readiness for local handyman Tave to install them at the Play Area on Friday, 18<sup>th</sup> January 2019.  
The Clerk asked representative of the cricket club at Ashby Folville, Mr Alan Smith, if the club may be interested in having the old bench for use at the cricket pitch. Mr Smith thought that the club would welcome the offer of the bench but would raise the matter at the next committee meeting. In the meantime, the Clerk agreed to store the old bench.
10. **Water Leak, Baggrave End, Barsby** – It was reported that water was still leaking from the stop cock cover situated in the footway near to numbers 11 and 13 Baggrave End. In addition, water had been seen leaking from the garden of 'The Hollies', 17 Baggrave End. The Clerk was asked to report these water leaks to Severn Trent Water.
11. **Street Nameplates** – Councillor Hurst reported that the Randall Close, Barsby nameplate had been repaired. It was thought that the Church Lane, Gaddesby nameplate still required replacing.
12. **Additional Street Light Column, The Lane, Barsby** – Councillor Hurst asked the new homeowners of the dwellings along The Lane, Barsby if they felt that an additional street light column was required. The general opinion was that they didn't feel it necessary at the present time.

Clerk

Clerk

## Correspondence

### **1. LCC, Highways Department, Various Road Closures within the Parish –**

Notification had been received from LCC, Highways Department of temporary road closures at various locations within the Parish. These include:

- Ashby Road, Barsby.
- Gaddesby Lane, Gaddesby.
- Gaddesby Lane, Barsby.

The purpose of the closures would be to allow LCC to facilitate water retexturing maintenance works. The closures would take place during February 2019.

Correspondence was either emailed or made available to Councillors as necessary.

## Planning Matters

**a. Sycamore Farm, 15 Main Street, Barsby –** Application submitted by Mr A and Mrs S Cresswell Black for the proposed timber boarding to the first-floor front elevation of the existing property.

Notification had been received from MBC that the application had been withdrawn.

**b. Field OS 8900, Folville Street, Ashby Folville –** Application submitted by Mr Joe Mitson (GHM Planning Ltd), on behalf of Mr and Mrs Carduss for the proposed erection of two single storey dwellings.

After contacting MBC, the Clerk advised Councillors that Mr Joe Mitson is employed by MBC on a contractual basis to deal with planning applications and that this has been the case for several years. Mr Mitson runs his own company, GHM Planning Ltd, which he has done so for a number of years.

The Clerk informed Councillors that Planning Officer, Mr Glen Baker-Adams no longer worked for the authority and that Mr John Cosgrove had replaced him also on a contractual basis.

MBC advised the Clerk that as Mr Mitson was working on behalf of Mr and Mrs Carduss, the application would be determined by the Planning Committee on Thursday, 31<sup>st</sup> January 2019.

Councillors had concerns that it may be inappropriate for Mr Mitson to be working on behalf of the applicant as well as working as a Planning Officer for MBC, as the decision-making process should be open and transparent. The Clerk was asked to email the legal department at MBC to highlight the concerns of GPC. The Clerk was asked to copy Borough Councillor Simpson into the email.

**c. 8 Pasture Lane, Gaddesby –** Application submitted by Mrs Wendy Sutton for a proposed extension to the rear of the dwelling and loft conversion with new elevational treatment.

Details had been received from the residents of number 10 Pasture Lane which stated an objection to the application due to the building of a 3-metre x 5.4-metre extension to the side of the property. It was felt that this would be dominant, oppressive and visually intrusive to number 10. The residents of number 10 had notified MBC of their objections.

Following discussion, Councillors noted the concerns of the residents of number 10.

Clerk

**Planning Matters cont.**

**d. ‘Penlan’, 21 Baggrave End, Barsby** – Application submitted by Mr Cassa Miller of David Miller Homes for the proposed demolition of the existing dwelling, the erection of a replacement dwelling, the demolition of outbuildings/farm buildings and the erection of three dwellings, alterations to access, the provision of parking and associated works. Following consideration of the plans received, Councillors were in agreement that the concerns/comments raised previously still applied. Additionally, the Clerk was asked to include the reasons for refusal of the application within the letter.

Clerk

Councillors Simon and Hargrave declared an interest in the following application.

**e. Land adjacent to 7 Ashby Road, Gaddesby** – Application submitted by Mr K Watson for the proposed construction of a residential development of nine dwellings (two and one and a half storey houses).

Clerk

Councillors discussed the application and resolved to make the following comments to MBC:

- The proposal is an overcrowding of the site. The site is too small to accommodate nine dwellings.
- As per the recently adopted Melton Local Plan 2011-2036, schemes of about ten dwellings may be appropriate within or on the edge of Service Centres, schemes of up to about five dwellings for Rural Hubs. Gaddesby would be classed as a Rural Hub.
- The height, scale and mass of the proposed dwellings would be dominant and oppressive and would impact the privacy, outlook and amenities of the neighbouring properties.
- Ashby Road, Gaddesby is an extremely busy stretch of highway. Particularly since the extension to Gaddesby Primary School. The development would also see an increase in the volume of traffic.
- As the development would be an overcrowding of the site and would be predominantly dwellings or a tarmac surface, this could create problems with surface water drainage.
- The occupants would be required to leave their refuse/recycling bins out for collection on the narrow footway along Ashby Road – this would have safety implications.
- GPC would request that the Planning Officers and the Planning Committee visit the site prior to making an informed decision.

**f. Charnwood House, 9 Chapel Lane, Gaddesby** – Application submitted by Mr and Mrs Farnham for the proposed removal of the existing garage and storage area to form a carport and store with room above. Porch overhang above existing cottage. Ground floor extension to the rear of the existing cottage. New porch and front extension to the main dwelling and new electric gates. Councillors resolved to support the application.

Clerk

**‘For Information Only’**

**g. Underwood Lodge Farm, Rearsby Lane, Gaddesby** – Application submitted by Mrs Amanda North for the proposed change of use of an agricultural shed to office/workshop/storage.

**Planning Matters cont.**

As a neighbour to 'The Hollies' Councillor Fox declared an interest in the application.  
**h. 'The Hollies', 6 Cross Street, Gaddesby** – Application submitted by Mr A Jamieson for a proposed two storey dwelling.  
 Following the refusal of the application by MBC, notification had been received to advise that an appeal had been made to the Secretary of State in respect of the site. The Clerk was asked to send copies of the letter which was originally sent to MBC, to the Secretary of State with the representations of GPC.

Clerk

**Planning Decisions**

None.

**Representative Reports**

Following the query raised by Councillor Simon regarding the requirement for Parish Councils to receive reports from Village Halls within the Parish, the Charity Commission forwarded a response. – See Appendix 1.  
 However, in view of this Councillors agreed to continue to welcome representative reports from Ashby and Barsby Parish Hall and Barsby Village Hall Green as a way of keeping in touch with the local community.

**1. Ashby and Barsby Parish Hall** – Councillor Walton reported that a 'Race Night' would be held in the Hall on Saturday, 9<sup>th</sup> February 2019 and that tickets are available to purchase at a cost of £10.00 each, which would include supper.

Councillor Walton went on to report that the monthly social/coffee mornings continued to be well attended.

**2. Barsby Village Hall Green** – Councillor Hurst reported that a committee meeting would be held on Monday, 21<sup>st</sup> January 2019.

**3. Gaddesby Village Hall** – Following the response received from the Charity Commission, Councillor Simon resolved to liaise with the Gaddesby Village Hall committee to ask if they wanted to continue to provide GPC with a report.

Councillor  
Simon**Finance****Accounts paid since the last meeting:**

E.ON Energy Solutions Ltd – Street light maintenance, ¼ ending 31<sup>st</sup> December 2018, £182.18 plus 20% VAT £36.53, total £219.18.

Yourlocale Limited – Development of the Gaddesby Parish Neighbourhood Plan, £1,000.00 plus 20% VAT £200.00, total £1,200.00.

**Accounts for payment:**

E.ON UK Plc – Street light energy, ¼ ending 31<sup>st</sup> December 2018, £464.01 plus 5% VAT £23.20, total £487.21.

Glasdon UK Limited – Two replacement benches at the Gaddesby Children's Play Area, £875.04 plus 20% VAT £175.01, total £1050.05.

Trudy.M.Toon – Clerks salary and expenses from 01.10.2018 to 31.12.2018, salary £1,333.28 plus expenses 110.28, total £1,443.56.

**Finance cont.****Payments Received:**

Barclays Bank Business Premium Account – Interest from 03.03.2018 to 02.12.2018, total £8.72.

**Estimated Balances:**

Barclays Bank Business Premium Account: £15,546.57.

Barclays Bank Community Account: £3,119.21.

The latest bank statements were made available for Councillors.

**Transfer of Funds:**

Councillors agreed that £3,000.00 should be transferred from the Business Premium Account into the Community Account; the Clerk was asked to carry out this transaction.

Clerk

**Other Business**

**1. Private Firework Displays/Parties within the Parish** – It had been brought to the attention of GPC that a private firework display/party was held in Barsby village on New Year's Eve. It was understood that this caused distress to some domestic pets and other livestock within and around the village. It was felt that unnecessary distress could have been avoided if the parishioners within the village had been notified of the event. The Clerk was asked to include a notice in 'The Bridge' to ask parishioners to display a notice on their relevant notice board if they are planning to hold a firework display/party with details of the date, time, location, etc.

Clerk

**2. Highway Parking near to the Cheney Arms Public House, Gaddesby** – It was brought to the attention of GPC that a Council member had been involved in a motor vehicle incident near to the Cheney Arms Public House and that the incident had been caused by the volume of parked motor vehicles in the area. It was considered that visibility in the area was extremely poor due to the excessive number of parked cars. Councillors also noted that the parking of motor vehicles was particularly hazardous along Ashby Road, Gaddesby at School drop off and collection times. In addition, it had been brought to the attention of GPC, that the parking of motor vehicles had become a problem on Folville Street, Ashby Folville particularly on the sharp bends in the highway. Councillors asked Councillor Fox to report these issues to PC Barlow.

Councillor  
Fox

**3. LED Lighting** – It was understood that Hungarton Parish Council were currently exchanging the light bulbs in their street light lanterns to LED light bulbs as a way of reducing costs. It was thought that LCC would be supporting Hungarton Parish Council by providing them with a five-year maintenance contract in order to spread the cost of the conversion. The Clerk was asked to contact the Clerk at Hungarton Parish Council to make further enquiries. The Clerk was also asked to contact E.ON to enquire if it would be possible to install the GPC lanterns with LED light bulbs. Councillors were concerned that the LED light bulbs might be too harsh and unsuitable for the lighting within the Parish.

Clerk

**Arrangements for the next meeting –**  
Monday, 11<sup>th</sup> February 2019 at Ashby and Barsby Parish Hall,  
commencing at 6.45 pm.

The meeting closed at 9.10 pm.

Chair.

## **Appendix 1.**

11.12.2018

Dear Mr Simon,

### **Gaddesby Village Hall – Reg No.256084**

Thank you for your enquiry. We apologise for the delay in reply.

Although you have mentioned that your query relates to three charities you have only mentioned one, Gaddesby Village Hall, which I can confirm is a registered charity. The information contained with this email relates to this charity only.

This charity is governed by a scheme of the Commissioners dated 13 July 1970. A copy of this document is enclosed for your information.

It is not clear why trustees are reporting to the parish council or providing the parish council with copies of the annual reports and accounts as the scheme detailed above gives no direction in this respect. However the parish council and any member of the public are entitled to these documents, if requested, by law. Charity trustees are the managers of their charities and hold full responsibility in respect of the management and administration of the charity i.e. it is part of their role to make the administrative and strategic decisions necessary for their charities' proper and effective management.

In this case the Charity Trustees are the committee of management as appointed by clause 4 of the above scheme. Although the parish council are not specifically detailed as the trustee we note from clause 6 of the scheme that the parish council can appoint a representative trustee. Clause 7 also allows the charity trustees to co-opt other people onto the Committee. Whilst you say that you are co-opted parish councillor but not a trustee if you have been appointed under either of these clauses you are in fact a charity trustee. In accordance with clause 19(4) of the scheme in order for the charity trustees to make legitimate decisions there must be sufficient trustees in place. Otherwise decisions cannot be made.

In order for you to determine the role of the Parish Council in regards to the other two charities then you should consult their governing document.

We hope that the above is of assistance to you.

Yours sincerely,

**Rebecca Radford**

W: <https://www.gov.uk/charity-commission>