

Gaddesby Parish Council
Minutes of the Parish Council Meeting held at Gaddesby Village Hall
on Monday, 12th November 2018, commencing at 6.45 pm.

Councillors Present

Mrs Jenny Hurst – Chair
 Mr Gary Fox – Vice-Chair
 Mr Gordon Bigam

Mrs Pat Walton
 Mr John Simon

Mrs Trudy Toon – Clerk to the Council

Action

Apologies – Apologies were received from Councillor Mr Simon Hargrave.

Parishioner/Public Time

There were no parishioners present.

Minutes – Minutes of the previous meeting no's 2018/2019 41-46, having been circulated, were taken as read, approved and signed.

Matters Arising

- 1. Crime Updates** – Councillor Fox reported that he met with PC Jon Barlow, where they discussed a number of issues. PC Barlow apologised to Councillor Fox for not providing GPC with crime updates as requested. In the future PC Barlow would like to work closer with GPC. PC Barlow advised that he would be unable to attend Parish Council meetings but could arrange for one of the two PCSO's to attend in his absence.

PC Barlow advised Councillor Fox that he would be able to assist with the problem parking on the footpaths in Gaddesby village. Councillor Fox was asked to report the problem areas and peak problem times to PC Barlow then he would be able to target dangerous or illegal parking.

Councillor Simon commented that the increased parking within the village, did encourage speeding vehicles to slow down, particularly when entering the village. All Councillors were in agreement that the parking of motor vehicles outside Gaddesby Primary School was an ongoing problem and concern at dropping off and collection times. Councillor Fox would ask PC Barlow to look into this.

The Clerk advised Councillors that Councillor Hargrave had been in contact with PCSO Tracey Biggs and that a crime update had been provided for September and October. Councillor Hargrave put together a brief update for August with information taken off the Crime Map for the Melton Rural South Beat page on the Leicestershire Constabulary Website. The crime update was circulated to all Councillors for their information.

Councillors noted that Inspector Siobhan Gorman had taken over the role as commander for the Eastern Counties Neighbourhood policing area covering Harborough, Melton and Rutland.

Councillor
Fox

Matters Arising cont.

2. **Weakened Carriageway from Barsby crossroads to South Croxton crossroads** – Nothing to report.
3. **Melton Local Plan** – Notification had been received from MBC that at a meeting of MBC held on Wednesday, 10th October 2018 the Melton Local Plan 2011-2036, was unanimously adopted by members.
The Melton Local Plan was subject to examination by an independent inspector appointed by the Secretary of State. The report concluded that, subject to the main modifications, the Local Plan was sound and legally compliant and capable of adoption. These modifications have been included in the adopted Melton Borough Local Plan.
Full details could be found on the MBC website.
4. **Neighbourhood Development Plan** – Councillor Simon reported that the Theme Groups were working very hard and that, although it had been hoped to complete the work by the end of October, this had not proved possible due to the amount of work involved. It was thought that the work would be completed within the next few weeks, so that the drafting of the Plan could begin.
Councillor Simon went onto report that the ‘Big Lottery’ grant application had again been refused, however, after further representations, the refusal was being reviewed and that they await their decision.
5. **Gaddesby Children’s Play Area : Moss on the MUGA surface** - The moss on the MUGA surface had yet to be treated.
It was understood that Gaddesby parishioner, Mr Rob Hunt, had swept the leaves from the surface of the MUGA. Councillors asked the Clerk to email a note of thanks to Mr Hunt for giving up his time to sweep the area.
6. **Gaddesby Lane, Barsby** – Nothing to report.
7. **Field near to Randalls Close/Barsby Village, Gaddesby Lane, Barsby, (grid reference SK697115)** – Nothing to report.
8. **Blocked Drains, Ashby Folville** – Nothing to report.

It had been brought to the attention of GPC that the footways within Ashby Folville village were covered with fallen leaves. The leaves had become slippery and quite hazardous. The Clerk was asked to email MBC to ask if it would be possible to clean the footways and carriageways in Ashby Folville.
9. **PAYE/Payroll for Clerk** – A response had yet to be received from HMRC.
10. **Church Newsletter ‘The Bridge’** – The Clerk had spoken with Mr Vic Allsop at the benefice office to ask if the other Parish Councils in the benefice contribute towards the publication of the church newsletter, these being Twyford and Thorpe Satchville and South Croxton. Mr Allsop advised that regular financial support is solely given from GPC and that he was unable to comment on why this would be the case. A contribution of £50.00 had been received from Twyford Parish Church. Mr Allsop went on to advise that he would be contacting both Parish Councils to ask if they would be willing to contribute towards the publication. Mr Allsop informed the Clerk that currently the Church funds the newsletter.

Clerk

Clerk

Matters Arising cont.

10. Church Newsletter ‘The Bridge’ cont. - Mr Allsop suggested that GPC waits until he has been in contact with the other Parish Councils before reaching a decision on the amount of contribution. Councillors believed that the newsletter had developed and improved over the last month and that a contribution would be considered appropriate as it now contained more village news.

11. Motor Vehicle Parking on Footpaths, Gaddesby – See Matters Arising no.1.

12. Worn verge, Bunkers Hill, 2 Park Hill, Gaddesby – The Clerk emailed LCC, Highways Department to advise them of the erosion of the highway verge and to ask if they would visit the site and consider installing a series of kerbs in order to prevent further erosion of the verge and to possibly encourage the rain water to run centrally into the drain.

The Clerk forwarded some photographs of the area to LCC.

LCC advised that the email had been passed to the area Highways Officer.

13. ‘Strathlene’, 4 The Lane, Barsby – As requested the Clerk emailed Mr Philip Ciuffardi, the homeowner of ‘Strathlene’ to clarify the points raised in his email and to advise him of the guidelines, rules and regulations and the correct codes of practice which GPC, as a local authority, are required to follow.

14. Replacement Bench, Gaddesby Children’s Play Area – Councillor Fox obtained a quotation from Glasdon UK for either one or two replacement benches, this being: £437.52 for one bench and £875.04 for two benches, plus VAT. Councillor Fox advised that the benches were available to purchase either assembled or flat packed and that all the fixings would be included in the purchase.

Councillor Fox reported that he had visited the Children’s Play Area and that the existing concrete base would be suitable for the installation of either one or two benches. Councillor Fox went on to suggest that it may be an idea to replace the remaining bench, so that both benches matched and were made of the recycled, low maintenance materials. Whilst at the Play Area, Councillor Fox received a request for an additional picnic bench. Although, Councillors considered this a good idea, it was agreed to purchase the two benches at present. Councillor Fox was asked to order two benches from Glasdon UK.

It was suggested that local handyman ‘Tave’ may be able to remove the old existing bench and install the two new benches. The Clerk was asked to provide Councillor Fox with his contact details, so that he could liaise with Tave regarding the installation, etc.

15. Ashby Pastures Wood – With reference to application no: 16/00730/GDOCOU and appeal application reference: APP/Y2430/W/17/3170710, the Clerk contacted Mrs Deborah Wetherill at MBC to report that, although the applications had been refused, construction work was being carried out in Ashby Pastures Wood. Mrs Wetherill advised that the matter is currently under investigation and that an enforcement case had been allocated with Ms Joanna Lunn. It had been noted that temporary traffic lights had been situated outside the site entrance and the highway grass verge had recently been excavated. The Clerk was asked to contact MBC to enquire if they had made any progress with their investigations and to advise them of the traffic lights and the excavation work.

Councillor
Fox

Clerk

Correspondence

1. MBC, Local Government in Leicestershire – A letter had been received from County Councillor Orson, Leader of MBC which provided Councillors with an update on the future of local government in Leicestershire. The letter was circulated to all Councillors.

Correspondence was either emailed or made available to Councillors as necessary.

Planning Matters

a. Sycamore Farm, 15 Main Street, Barsby – Application submitted by Mr and Mrs A and S Cresswell-Black for the proposed timber boarding to the first-floor front elevation of the existing property.
Councillors did not have any comments to make in relation to the application.

‘For Information Only’

b. Wild Orchard Cottage, 6 Chapel Lane, Gaddesby – Application submitted by Mr Peter Frost, for consent to work on trees, for the proposed felling of one Prunus Kanzan tree.

‘For Information Only’

c. Wisteria House, 1 Main Street, Gaddesby – Application submitted by Mr David Batchelor, for consent to work on trees, for the proposed pruning of one Cedar of Lebanon tree. To reduce the branches by no more than two metres.

‘For Information Only’

d. 7 Park Hill, Gaddesby – Application submitted by Mr Matthew Jones, for consent to work on trees, for the proposed pruning of two Yew trees. To prune the branches which are overhanging the roof of no. 5 Park Hill to a distance of two metres.

‘For Information Only’

e. 7 Park Hill, Gaddesby – Application submitted by Mrs Jones, for consent to work on trees, for the proposed pruning of three Hornbeam trees. To reduce by 15%.

‘For Information Only’

f. 7 Park Hill, Gaddesby – Application submitted by Mrs Jones, for consent to work on trees, for the proposed pruning of one Yew tree. To reduce by 2/3.

g. 17 Paske Avenue, Gaddesby – Application submitted by Mr K Carver, for a proposed two storey side extension, single storey rear and front extension to the existing dwelling.
Councillors resolved to support the application.

‘For Information Only’

h. The Firs, 10 Main Street, Barsby – Application submitted by Mrs Jackie Jesson, for consent to work on trees, for the proposed crown lift to 4.5 metres of one Ash tree, the reshaping and pruning of one Conifer tree and the felling of an additional Conifer tree.

‘For Information Only’

i. Various Locations, Ashby Folville – Application submitted by Ashby Folville Estate, for consent to work on trees, for the proposed maintenance works to various trees situated within Ashby Folville.

Clerk

Clerk

Planning Decisions

- a. Barsby Farm, 11 Main Street, Barsby** – Application submitted by Mrs Kathryn Shorrock for the re-submission of refused planning application 17/01558/REM. Reserved Matters application for a proposed dwelling approved under 16/00142/OUT, has been granted planning permission by MBC.
- b. 7 Highfield End, Ashby Folville** – Application submitted by Mr Gavin Wilkinson for the proposed erection of a two storey, three bedroom detached dwelling, has been granted planning permission by MBC.
- c. Monday Cottage, 6 Main Street, Barsby** – Application submitted by Mr Bob Harris, for the proposed works to two Ash trees, has been granted consent to work on trees by MBC.
- d. The Hall, 2 Main Street, Gaddesby** – Application submitted by Mr and Mrs Jinks for the confirmation of the implementation of planning permission reference 17/01139/FUL, has been granted a Certificate of Lawful Use or Development by MBC.
- e. Headland House Farm, Great Dalby Road, Ashby Folville** – Application submitted by the Ashby Folville Land Trust for the proposed change of use of an agricultural building to a dwelling (total four internal units). Confirmation had been received from MBC that this development will accord with the relevant part of the General Permitted Development Order 2015, Part 3, Class Qb.
- f. 3 Barrow Crescent, Gaddesby** – Application submitted by Mr James Goodwin, for a proposed rear single storey sun room and the conversion of the garage into a dining room, has been granted a Certificate of Lawful Use or Development by MBC.

Representative Reports

1. Ashby and Barsby Parish Hall – Councillor Walton reported that the Parish Hall AGM would take place, this Thursday, 15th November 2018 and that parishioners enjoyed the chicken and steak pies which were served at the recent ‘Harvest Supper’.

Councillors were pleased to note that a defibrillator had been installed onto the outside wall of the Parish Hall and that it was well lit making it clearly visible. It was understood that a defibrillator training session took place in the Parish Hall on Tuesday, 6th November 2018. As an employee of the St Johns Ambulance, Councillor Fox offered ‘free of charge’ defibrillator training to parishioners.

2. Barsby Village Hall Green – Councillor Hurst reported that on Saturday, 20th October 2018 ‘Friends of the Village Hall Green’ enjoyed a successful morning planting bulbs, weeding and pruning and that two hedgehog houses had been installed on the green. Councillor Hurst added that the next event would be a skittles evening which would take place on Saturday, 24th November 2018.

Representative Reports cont.

3. Gaddesby Village Hall – A report had been received from Mr Colin Rose, the Chair of Gaddesby Village Hall committee. This read, ‘the bookings and usage of the Hall continue to be good and the wooden floor has been revarnished. A committee meeting took place on the 24th October 2018’.

Councillor Simon advised that a new secretary had been appointed for the Village Hall committee.

Councillor Simon enquired why GPC required Village/Parish Hall reports. Councillors advised that it was a requirement as the Halls were charities within the Parish and the reports are therefore, recorded within the minutes of GPC. Councillor Simon would research the requirement further.

Councillor
Simon

Finance**Accounts paid since the last meeting:**

E.ON Energy Solutions Ltd – Street light maintenance, ¼ ending 30 September 2018, £182.65 plus 20% VAT £36.53, total £219.18.

E.ON UK Plc – Street light energy, ¼ ending 30 September 2018, £464.01 plus 5% VAT £23.20, total £487.21.

GeoXphere Ltd – Parish Online (to assist with the development of the Neighbourhood Plan), £75.00 plus 20% VAT £15.00, total £90.00.

The Society of Local Council Clerks – Membership Renewal 2018/2019, total £100.00.

Trudy.M.Toon – Clerks salary and expenses from 01.07.2018 to 30.09.2018, salary £1,333.28 plus back pay to 01.04.2018 £39.52, plus expenses £101.92, total £1,474.72.

Accounts for payment:

Mr N.G Pick – Playground Maintenance from 01.05.2018 to 31.10.2018, total £500.00.

Yourlocale Limited – Development of the Gaddesby Parish Neighbourhood Plan, £1,500.00 plus 20% VAT £300.00, total £1,800.00.

Payments Received:

03.09.2018 – Barclays Bank Business Premium Account, interest from 04.06.2018 to 02.09.2018, total £7.74.

Estimated Balances:

Barclays Bank Business Premium Account: £19,537.85.

Barclays Bank Community Account: £2,838.39.

The latest bank statements were made available for Councillors.

Transfer of Funds:

Councillors agreed that £2,000.00 should be transferred from the Business Premium Account into the Community Account; the Clerk was asked to carry out this transaction.

Clerk

Bank Reconciliation – 30th September 2018:

A copy of the latest bank reconciliation was circulated to all Councillors.

Discussion of Budget/Precept 2019:

The Clerk circulated to all Councillors the draft 2019/2020 budget prior to the meeting. Notification had previously been received from MBC stating that, in the future, there would not be any Council Tax Support Grant available.

Finance cont.**Discussion of Budget/Precept 2019 cont:**

As mentioned in his Neighbourhood Development Plan report, Councillor Simon reported that the 'Big Lottery' grant application had again been refused and asked, if necessary, would it be an option for GPC to include an amount for the shortfall in the budget/precept for the forthcoming year? The shortfall could be up to £6,000.00. Councillor Simon advised that he would continue to look into other grants which may be available over the course of the next month.

Councillor
Simon

Following discussion, Councillors asked the Clerk to include £250.00 for the GPC contribution towards the church newsletter, to omit the provision for a Vehicle Activated Speed sign (VAS) and to include a figure of £2,000.00 for miscellaneous/contingency. This could then cover any election costs which may be incurred for the Parish.

Councillors resolved to wait until the December meeting to discuss the total precept amount as several matters required clarification.

The Clerk would make the necessary amendments to the 2019/2020 budget/precept.

Clerk

Other Business

1. Service of Remembrance – Councillor Fox reported that he attended the Service of Remembrance at St. Lukes Church in Gaddesby on Sunday, 11th November 2018. Councillor Fox asked if a representative of GPC could, in the future, lay a wreath on behalf of all the parishioners of the Parish at the war memorial at St Lukes on this occasion. Following discussion, Councillors all agreed that it was important to remember the village men who fought in the wars and that it would be appropriate to lay a wreath.

It was thought that the Royal British Legion would be able to provide details of how to purchase a wreath prior to next year's service.

Clerk

2. Water Leak, Baggrave End, Barsby – After having previously reported a water leak, near to numbers 11 and 13 Baggrave End, to Severn Trent Water, it was at the time, concluded that water was leaking from one of the properties situated on the private unadopted narrow lane in Baggrave End. Following investigations, the water leak had been repaired. It had been brought to the attention of GPC that again water appeared to be leaking from the area. The Clerk was asked to report the matter to Severn Trent Water.

Clerk

3. Street Nameplates – It had been brought to the attention of GPC that two street nameplates required attention. These being:

Randalls Close, Barsby – requires repairing.

Church Lane, Gaddesby – a replacement was required.

The Clerk was asked to email MBC to request that they attend to the matter and that a replacement nameplate is ordered in the next batch.

Clerk

4. Braunstone Town Council : Shakespeare Park Pavilion Project – It had been noted, on the recent LRALC Friday 'Round Robin' email, that Braunstone Town Council were requesting help to achieve their funding target for a new sports facility at Shakespeare Park in Braunstone Town. As Councillor Hurst had taught in Braunstone for 17 years, she asked if GPC could support this request by casting a vote on the link provided. All Councillors agreed to support this; the Clerk was asked to cast a vote on behalf of GPC.

Arrangements for the next meeting –

Monday, 10th December 2018 at Ashby and Barsby Parish Hall,
commencing at 6.45 pm.

The meeting closed at 8.45 pm.

Chair.