

Gaddesby Parish Council
Minutes of the Parish Council Meeting held at Gaddesby Village Hall
on Monday, 10th September 2018, commencing at 6.45 pm.

Councillors Present

Mrs Jenny Hurst – Chair
 Mr Gary Fox – Vice-Chair
 Mr Gordon Bigam

Mrs Pat Walton
 Mr John Simon
 Mr Simon Hargrave – co-opted

Mrs Trudy Toon – Clerk to the Council

County Councillor Mr J T Orson

Action

Apologies – Apologies were received from Borough Councillor Mrs Janet Simpson.

Co-Option of Councillor

Having expressed an interest in joining GPC, Mr Simon Hargrave was co-opted to become a member of the Council; proposed by Councillor Mr John Simon and seconded by Councillor Mrs Jenny Hurst.

Councillor Hargrave completed the ‘Declaration of Acceptance of Office’ and the ‘Registration of Disclosable Pecuniary Interests and other Interests by Members of the Authority’ form. The Clerk would copy the forms and would forward one of each to MBC and one would be retained on file.

Clerk

Parishioner/Public Time

There were no parishioners present.

Local Authority Reform - County Councillor Orson reported on the proposals for developing a Unitary Council for Leicestershire. A letter had been sent from MBC to Councillor Rushton, Leader of LCC from the seven district leaders. County Councillor Orson advised that all options would be looked at and considered and that an agreement would be required for the proposal to go ahead. County Councillor Orson went on to advise that all the districts in Leicestershire were opposing the proposal.

Changes to the waste and recycling collection service – County Councillor Orson reported that the MBC waste and recycling collection service would be changing from the 1st September 2018. All residents in the area had been informed of the changes. County Councillor Orson advised that Biffa would be taking over the waste contract, which has been agreed for ten years.

Melton Local Plan – County Councillor Orson advised Councillors that the Melton Local Plan would, hopefully, be confirmed shortly and that an extraordinary meeting of MBC would be held to formally approve and adopt the Plan.

Minutes – Minutes of the previous meeting no’s 2018/2019 29-34, having been circulated, were taken as read, approved and signed.

Matters Arising

1. **Councillor Vacancy** – Vacancy filled by Mr Simon Hargrave – see previous page.
The Clerk telephoned Ashby Folville parishioner, Mr Alan Hockey to advise him of the appointment of Mr Hargrave and to thank him for his interest.
2. **Crime Updates** – Nothing to report.
3. **Weakened Carriageway from Barsby crossroads to South Croxton crossroads** – The Clerk emailed Ms Katie Edwards at LCC on several occasions to remind her of the ongoing matter of the weakened carriageway from Barsby crossroads to South Croxton crossroads. Despite the reminders a reply had yet to be received. As requested the Clerk copied the email to County Councillor Orson. As the matter had been ongoing for some time, County Councillor Orson asked the Clerk to forward the email to him as a reminder and he would pursue the matter on behalf of GPC.
4. **Melton Local Plan** – See parishioner/public time.
5. **Neighbourhood Development Plan** – See report from Councillor Simon. Appendix 1 attached.
6. **Gaddesby Children’s Play Area : Moss on the MUGA surface** - Nothing to report. It was understood that the moss on the MUGA surface had yet to be treated.
7. **Gaddesby Lane, Barsby** – The Clerk again emailed LCC, Highways Department to advise them that Gaddesby Lane, Barsby remained in poor condition, with the edges having broken away due to the use by heavy plant traffic, large farm vehicles and the installation of the new water pipes. The Clerk forwarded photographs of Gaddesby Lane with the email.
In response LCC thanked GPC for the email and the photographs and advised that the matter had been assigned to the Highways Officer for inspection. Once inspection had taken place they would decide on the appropriate action to take.
8. **Field near to Randals Close/Barsby Village, Gaddesby Lane, Barsby, (grid reference SK697115)** – Nothing to report.
9. **Blocked Drains, Ashby Folville** – Nothing to report.
10. **PAYE/Payroll for Clerk** – As requested the Clerk had written to HMRC at Newcastle to obtain confirmation of the employment status of the Clerk in writing. The Clerk would continue to remain self-employed until such information states otherwise.
11. **Church Newsletter ‘The Bridge’** – As requested the Clerk emailed Mr Vic Allsop at the benefice office to ask the questions in relation to the publication of the church newsletter.
The Reverend Neil responded with the following:
 - ‘The Bridge’ is funded by the Church.
 - The contribution from GPC is used to purchase paper.

Clerk

Matters Arising cont.**11. Church Newsletter ‘The Bridge’ cont. –**

- No other organisation funds the publication.
- The main theme will continue to be the Church, however village news can be included.

As the publication had only been produced and circulated for a few months, Councillors agreed to wait until the budget setting meeting in November to decide if GPC would continue to contribute towards ‘The Bridge’.

12. Motor Vehicle Parking on Footpaths, Gaddesby – Councillor Fox reported that he had emailed PC Jon Barlow regarding the motor vehicle parking on the footpaths in Gaddesby village. Councillor Fox since learned that this particular issue may now be the responsibility of LCC. Councillor Fox asked PC Barlow to advise who to contact.

Councillors raised their concerns regarding the safety of pedestrians if the footpaths are blocked with motor vehicles and for the access for emergency vehicles passing the parked vehicles.

13. Overgrown hedge/Worn verge, Bunkers Hill, 2 Park Hill, Gaddesby – Councillors were pleased to note that the overgrown hedge at Bunkers Hill had been trimmed back.

However, Mr Michael Busby, the homeowner, had emailed Councillor Fox to report that now the hedge had been trimmed back, motor vehicles were driving closer to the highway verge, which would erode the verge even further back. As a result of which the highway drain would become even further away from the verge. Mr Busby felt that if LCC, Highways Department would agree to install a kerb this would stop the erosion of the verge and would encourage the rain water to fall into the drain. As there had been very little rainfall, Councillors agreed to monitor the situation and Councillor Fox would liaise with Mr Busby.

14. Amended Standing Orders – Councillors resolved to review the Standing Orders in May 2019.

15. ‘Strathlene’, 4 The Lane, Barsby – LCC, Highways Department responded to the query raised by the Clerk, this being that; the boundary wall of the property is encroaching into the Highway.

LCC advised that: ‘Due to the amount of vegetation which was originally along the boundary, it was difficult to determine the exact position of the root line which would have been the highway boundary. It was also not clear whether the OS line represents the centreline of the old vegetation or the back of it. Because of the lack of clarity at this site, it would be difficult to defend a position that the new boundary wall has encroached into the highway. We therefore, agreed that the new boundary wall would be regarded as the highway boundary feature’. Councillors noted the response from LCC, Highways Department.

16. Replacement Bench, Gaddesby Children’s Play Area – Councillors had yet to look into the different options of a replacement bench for the Gaddesby Children’s Play Area but would do so over the following month. To be discussed at the October meeting.

All
Councillors

All
Councillors

Correspondence

Correspondence was either emailed or made available to Councillors as necessary.

Planning Matters

‘For Information Only’

a. Monday Cottage, 6 Main Street, Barsby – Application submitted by Mr Bob Harris, for consent to work on trees, for the proposed works to two Ash trees.

‘For Information Only’

b. Agricultural Barn, Stable Cottage, Pasture Lane, Ashby Folville – Application submitted by Mr D Fowler for the proposed conversion of an agricultural barn to residential.

‘For Information Only’

c. The Hall, 2 Main Street, Gaddesby – Application submitted by Mr and Mrs Jinks for the confirmation of the implementation of planning permission reference 17/01139/FUL.

‘For Information Only’

d. ‘Gledholt Cottage’, 1 Church Lane, Barsby – Application submitted by Dr Catherine Haworth, for consent to work on trees, for the proposed felling of one Rowan tree.

‘For Information Only’

e. Headland House Farm, Great Dalby Road, Ashby Folville – Application submitted by the Ashby Folville Land Trust for prior approval for the proposed change of use (already approved) of an agricultural building to a dwelling (total four internal units). The building footprint remains the same with alterations to the external envelope as noted on the drawings.

Planning Decisions

a. The Hollies, 6 Cross Street, Gaddesby – Application submitted by Mr Jamieson for a proposed two storey dwelling, has been refused planning permission by MBC.

b. Land to the South of the Lane, Barsby – Application submitted by Mr Peter Featherstone and Mrs Stella Harvey for the proposed conversion of a barn into a dwelling.

Notification had been received from MBC that prior approval for the proposed change of use of an agricultural building to a dwelling house, will not be required, therefore, permission has been granted.

Representative Reports

1. Ashby and Barsby Parish Hall – Councillor Walton reported that a Parish Hall committee meeting would take place this Thursday, 13th September where discussions would include the menu for the annual ‘Harvest Supper’. Councillor Walton went on to report that the monthly Social/Coffee morning would also be held on Thursday.

Representative Reports cont.

2. Barsby Village Hall Green – Councillor Hurst reported that the Barsby Village Hall Green ‘Feast Day’ would be reviewed at the committee meeting, which would be held later this month and that the committee would also be planning the next village event.

3. Gaddesby Village Hall – Nothing to report.

Finance**Accounts paid since the last meeting:**

Yourlocale Limited – Development of the Gaddesby Parish Neighbourhood Plan, £1,750.00 plus 20% VAT £350.00, total £2,100.00.

Accounts for payment:

Yourlocale Limited – Development of the Gaddesby Parish Neighbourhood Plan, £1,750.00 plus 20% VAT £350.00, total £2,100.00.

Payments Received:

04.06.2018 – Barclays Bank Business Reserve Account – Interest from 05.03.2018 to 03.06.2018, total £5.98.

23.08.2018 – MBC – Return of legacy parochial property money, total £13.69.

Parish Online – As advised in his Neighbourhood Development Plan report, to assist with the development of the Plan, Councillor Simon asked Councillors for their approval to register with Parish Online at a cost of £75.00 plus VAT. This would be funded from the grant funds.

All Councillors agreed to this and Councillor Simon would notify the Clerk once the registration process had been completed so that a cheque could be issued to cover the purchase. Councillor Simon would liaise with the Clerk.

Councillor
Simon &
Clerk

Estimated Balances:

Barclays Bank Business Reserve Account: £15,530.11.

Barclays Bank Community Account: £4,759.91.

The latest bank statements were made available for Councillors.

Bank Reconciliation : 30th June 2018:

A copy of the latest bank reconciliation was circulated to all Councillors.

Bank Mandate:

Following the August meeting, Councillor Fox notified the Clerk that he did not bank with Barclays Bank. As instructed by the Mandate Team, Councillor Fox went into the Barclays branch at Melton Mowbray with the personal details form and two forms of ID, the ID was photocopied and confirmed as being correct.

Councillor Fox returned the documents to the Clerk.

As a signatory of the account, Councillor Bigam signed the form as authorisation of the changes – Councillor Hurst signed at the August meeting.

The Clerk would forward the completed forms to the Mandate Team at Barclays.

Clerk

Other Business

1. Planning Application – Land to the North of Pasture Lane, Gaddesby, (18/00145/OUT) – With reference to the outline planning application at land to the north of Pasture Lane, Gaddesby, councillors noted that a decision notice had neither been received or posted to the MBC website.

Arrangements for the next meeting –
Monday, 8th October 2018 at Ashby and Barsby Parish Hall,
commencing at 6.45 pm.

The meeting closed at 8.30 pm.

Chair.

Appendix 1.

Report of the Neighbourhood Plan Advisory Committee 10 September 2108.

1. Theme Groups

The three Theme Groups are well under way led by David Batchelor (Housing), Janette Gadd (Environment) and Julie Hayton (Sustainability). They are assisted in each case by a consultant from YourLocale. It is hoped that their work will be completed by the end of November.

2. Parish Online

The Neighbourhood Plan will need maps during preparation, for the several consultations, and in the published document. Yourlocale will produce the maps using Ordnance Survey products; for this an OS licence and the base maps themselves are required.

The recommended way to acquire the maps is by registering with **Parish Online**, which provides a service specifically for Parish Councils arranged at a preferential rate with the OS. If the PC does not already have it, it will also be necessary to sign up for a Public Service Mapping Agreement (PSMA) but this is part of the registration process, which can all be done online via <http://gis.getmapping.com/parish-online> . The cost is £75 plus VAT which will come out of the grant monies. Can I please have authority to acquire this service?

3. Lottery Funding

As you know we were advised to and applied for Lottery funding. Our application was drafted by Yourlocale. The Lottery's initial response has been to reject the application on two grounds.

- That there was insufficient community involvement in the project and
- That the planning process is dealt with by the Local Plan and not a neighbourhood plan.

Once rejected the application cannot be revived but we were invited to make a further application. This we have done.

As to the question of community involvement, we have informed them that 73 people attended the Open Day, 93 (out of a total of about 320) responded to our questionnaire, 15 sit on our advisory committee and about 20 are members of the Theme Groups. In other words there is a great deal of community involvement. This information was not included in our first application.

As to the planning process point, this demonstrates that the person at the Lottery has no understanding of the status of a neighbourhood plan.

Yourlocale have never failed in a Lottery bid the second time round and expect us to succeed. Let us hope they are right!