

**Gaddesby Parish Council**  
**Minutes of the Parish Council Meeting held at Gaddesby Village Hall**  
**on Monday, 12<sup>th</sup> March 2018, commencing at 6.55 pm.**

**Councillors Present**

Mrs Jenny Hurst – Vice-Chair  
 Mr Gordon Bigam  
 Mr John Simon

Mr Howard Bakewell  
 Mr Gary Fox

Mrs Trudy Toon – Clerk to the Council

**Action**

**Apologies** – Apologies were received from the Chair, Councillor Mrs Pat Walton and Borough Councillor Mrs Janet Simpson.

**Parishioner/Public Time**

There were no parishioners present.

**Minutes** – Minutes of the previous meeting no's 2017/2018 63-70, having been circulated, were taken as read, approved and signed.

**Matters Arising**

1. **'Dragons Teeth' Road Markings, Gaddesby** – Councillors were pleased to note that 'Dragons Teeth' road markings had been permanently marked onto the highway at three entry points into Gaddesby village; Pasture Lane, Rearsby Lane and Ashby Road.

Councillors noted that a pair of gates had been placed next to the Gaddesby sign, along Ashby Road on both sides of the carriageway and were unsure who was responsible for the installation. It was understood that permission would be required from LCC, Highways Department prior to a structure being placed in the Highway. The Clerk was asked to email Ms Shonagh Merrigan, Technician, Traffic and Signals at LCC, to thank her for arranging to have the 'Dragons Teeth' road markings installed and to draw the matter of the gates to her attention and to ask if they had been installed by LCC or if permission had been granted to an individual.

2. **Crime Updates** – A beat report/crime update had been received for January 2018. Councillors were pleased that the report provided details of the status of the individual crimes, ie, still under investigation, filed, etc.

Councillor Fox reported that he had forwarded a notice to Mr Tucker, for inclusion in the March edition of the church newsletter in order to ask parishioners to inform GPC if they had reported a crime to the Police in the last 24 months and if so, do they know the outcome of their crime or have they received any follow up from the Police. Parishioners were asked to advise GPC of any such details. Councillor Fox would also put some notices on the village notice boards.

Clerk

Councillor  
Fox

Matters Arising cont.**3. Weakened Carriageway from Barsby crossroads to South Croxton**

**crossroads** – The Clerk forwarded an email to LCC, Highways Department to remind them that the matter still required attention – a copy of the email was sent to County Councillor Orson. LCC advised that the matter had been forwarded to the relevant team for their response.

In the meantime, it had been brought to the attention of GPC that some minor repair work had been carried out to the area, which, as a consequence, had possibly made the weakened area more dangerous and hazardous. Councillors were unsure who was responsible for carrying out the repairs.

Councillor Bakewell would ask the owner of the field if they had carried out the repair work and then, if necessary the Clerk would email LCC to draw the matter to their attention.

Councillor  
Bakewell &  
Clerk

**4. Melton Local Plan** – Councillor Simon reported that the Gaddesby Community Group had asked the Inspector if Gaddesby could be designated as a settlement rather than a rural hub. With this in mind, the Community Group had asked MBC if the planning application for the Land North of Pasture Lane, Gaddesby could be delayed – see Planning Matters.

**5. Neighbourhood Development Plan** – Councillor Simon reported that flyers had been distributed around the three villages to advertise the ‘Open Event’ to be held on Saturday, 17<sup>th</sup> March 2018.

Councillor Simon advised that Ashby Folville parishioner, Mrs Sue Hensman had resigned from the Neighbourhood Plan advisory committee and that Mr David Patton had agreed to be her replacement. The changes were approved by GPC.

Councillors were in agreement that Councillor Simon should sign the grant application forms – these being Locality and Awards for All.

**6. Gaddesby Children’s Play Area – Moss on the MUGA surface :**

The Clerk sent an email to Gaddesby parishioner, Mr Rob Hunt to thank him for organising the ‘Spring Clean’ at the Gaddesby Children’s Play Area. Mr Hunt advised that he would be happy to organise a clean for the autumn once the leaves had fallen off the surrounding trees.

Councillor Bakewell reported that he had spoken with Mr Nigel Pick, the maintenance contractor for GPC with regard to the treatment of the moss on the MUGA surface. It was agreed that Mr Pick, along with Councillor Bakewell would carry out the treatment once the weather improved. Mr Pick kindly agreed to carry out the work at no additional charge to GPC.

Councillors confirmed that GPC would be happy to purchase the Iron Sulphate.

**Climbing Plant in Neighbours Garden :** Councillor Bakewell had yet to ask the parishioners to either trim back the climber, which is growing in their garden, or to encourage it to grow along their trellis.

Councillor  
Bakewell

**7. MBC Parish Council Liaison Meeting : Monday, 30<sup>th</sup> April 2018** – Notification had been received from MBC that, due to conflicting business demands, it had been necessary to postpone the Parish Council Liaison Meeting scheduled for Monday, 30<sup>th</sup> April 2018. A new date would be arranged.

Matters Arising cont.

- 8. Footway from The Lodge, Ashby Folville to Barsby** – Councillors were pleased to note that LCC, Highways Department were currently in the process of edging back the footway from The Lodge, Ashby Folville to Barsby.
- 9. Gaddesby Lane, Barsby** – The Clerk forwarded an email to LCC, Highways Department to remind them that Gaddesby Lane, Barsby still required attention – a copy of the email was sent to County Councillor Orson. It had been noted that a small area of the Lane had been patched.
- 10. Field near to Randals Close/Barsby Village, Gaddesby Lane, Barsby, (grid reference SK697115)** – Nothing to report.
- 11. Society/Association Memberships** – Following the February meeting and the informative presentation by Mrs Frances Webster of the LRALC, the Clerk contacted LRALC with a view to obtaining the details required for becoming a member.  
LRALC advised that the annual subscription runs from the 1<sup>st</sup> April to 31<sup>st</sup> March and that the pro rata amount payable until the end of March 2018 would be £21.80. Once membership had been completed, GPC would be able to access the LRALC website and the NALC website.  
As it was close to the start of the new subscription year, Councillors resolved to wait until the 1<sup>st</sup> April to join the LRALC.
- 12. Bus Route : Melton Mowbray to Leicester 100 Service, via Paske Avenue, Gaddesby** – The Clerk emailed B.Mistry, the Commercial Manager at Centrebus to thank them for the email and to ask if they could remind all drivers of the specific hazards along Paske Avenue, with particular reference to the speeds at which the buses travel, the parked motor vehicles and especially the Children's Play Area.  
In the meantime, LCC responded and advised that they had looked into the concerns raised by GPC and found that a change in route would not be feasible as the service schedule could not accommodate the additional time that this would require.  
The email advised that the alternative would be to provide Gaddesby with a DRT service in place of the scheduled bus service, but this would be at an additional cost to LCC and would, more than likely, upset the existing bus users.  
LCC Officers had been in contact with Centrebus regarding the concerns and they, in turn, have instructed their drivers to operate this particular part of the route with extra care and diligence.
- 13. Transparency Code For Smaller Authorities : GPC Agenda** – As it was agreed to wait until the 1<sup>st</sup> April to join the LRALC, the Clerk had yet to contact Mrs Frances Webster to ask her for her comments/suggestions in relation to making improvements/alterations to the GPC agenda.  
Councillor Hurst and the Clerk brought to the meeting some samples of agendas from other local Parish Councils. These all varied and did not seem to follow any particular format. Councillors asked the Clerk to forward a copy of the GPC agenda to Mrs Frances Webster at LRALC for her suggestions once membership had been confirmed.

Clerk

**Matters Arising cont.**

**14. Blocked Drains, Ashby Folville** – The Clerk reported to LCC, Highways Department that the drains at the Dalby Road/Folville Street junction in Ashby Folville remained blocked and that the matter had been ongoing for a number of years.

LCC advised that the matter had been passed to the flooding management department for their attention.

**15. Defibrillator, Ashby Folville** – The Clerk emailed Ashby Folville parishioner, Mrs Audrey Preston, to advise that unfortunately GPC would not be able to support Ashby Folville with their purchase of a defibrillator.

**16. Pot Holes, Baggrave End, Barsby** – The Clerk emailed LCC, Highways Department to advise that two large pot holes had formed in the Highway near to number 24 Baggrave End, Barsby.

**Correspondence**

Correspondence was either emailed or made available to Councillors as necessary.

**Planning Matters**

**a. The Paddock, South Croxton Road, Barsby** – Application submitted by Mrs Beryl Hefford for the proposed installation of a new gateway into the paddock. Following the circulation of the plans received, Councillors resolved to support the application. Although it was observed that currently there are three other entrances along this particular stretch of highway.

Clerk

**b. Land North of Pasture Lane, Gaddesby** – Application submitted by Mr Robert Fionda, for outline planning approval for eleven dwellings. Prior to the meeting, Councillor Simon forwarded to Councillors the response/comments and objections submitted to MBC by the Gaddesby Community Group in relation to the application. Following discussion Councillors resolved to object to the application and to support the comments made by the Community Group. The Clerk would attach the Groups response to the letter of objection from GPC.

Clerk

**Planning Decisions**

**a. Land Adjacent to Gaddesby Hall, Main Street, Gaddesby** – Application submitted by Mr and Mrs Jinks for a proposed two storey dwelling (with ground floor being subterranean), has been granted planning permission by MBC.

**b. Plot Two, The Lane, Barsby** – Application submitted by Mrs Kathryn Shorrocks for the variation of condition number eight relating to planning approval 16/00523/VAC, to increase the number of bedrooms from two to three, has been refused reserved matters by MBC.

**c. The Grange, Rotherby Lane, Gaddesby** – Application submitted by Mr Sam Mansell for a proposed extension to the side of the existing agricultural building – to be used as a grain store, has been granted planning permission by MBC.

## Representative Reports

1. **Ashby and Barsby Parish Hall** – Nothing to report in the absence of Councillor Walton.
2. **Barsby Village Hall Green** – Councillor Hurst reported that matters discussed at the recent committee meeting included; Facebook, mower servicing; rota for mowing the Green, an expenses form to aid transparency of accounts, clarification of the limitations on the use of The Thomas Randall Trust and the Richard Woollaston Charity, purchase of a gazebo and lights, the 2018 programme and ideas for future fund raising.
3. **Gaddesby Village Hall** – Councillor Bakewell had nothing to report this month.

## Finance

### **Accounts paid since the last meeting:**

None.

### **Accounts for payment:**

Ashby and Barsby Village Hall – Hire of Hall, 6 meetings at £16.00 each, total £96.00.  
 Gaddesby Village Hall – Hire of Hall, 6 meetings at £16.00 each, total £96.00.  
 St. Mary's Ashby Folville PCC – Churchyard maintenance grant, total £75.00.  
 St. Luke's Gaddesby PCC – Churchyard maintenance grant, total 75.00.  
 Barsby Village Hall Green – Green maintenance grant, total £75.00.  
 Your Locale Ltd – Consultancy fees for the development of a Neighbourhood Plan for the Parish of Gaddesby, £2,900.00 plus 20% VAT £580.00, total £3,480.00.

Notification had been received from E.ON UK Plc, that there would be an increase in the deemed contract energy rate from 09.04.2018. This being; from 15.75p per kWh to 17.90p per kWh.

### **Payments Received:**

Barclays Bank Business Reserve Account – Interest from 04.09.2017 to 03.12.2017, total £3.07.

### **Estimated Balances:**

Barclays Bank Business Reserve Account: £15,016.15.  
 Barclays Bank Community Account: £4,278.31.

The latest bank statements were made available for Councillors.

### **Bank Reconciliation : 31<sup>st</sup> December 2017:**

A copy of the latest bank reconciliation was circulated to all Councillors.

### **Transfer of Funds:**

Councillors agreed that £2,000.00 should be transferred from the Business Reserve Account into the Community Account; the Clerk was asked to carry out this transaction.

Clerk

**Finance cont.****Internal Audit 2017/2018:**

The Clerk reported to Councillors that Mr Richard Willcocks would be happy to be re-appointed as the Internal Auditor for GPC. For which a fixed fee of £150.00, plus mileage, would be charged. Mr Willcocks forwarded a copy of his 2018 Terms and Conditions, schedule of services and complaints procedure to GPC.

The Clerk circulated copies of the documents to Councillors for their reference.

With specific reference to the Internal Audit, Councillors confirmed that they would be happy for the Clerk to act on behalf of GPC.

The Clerk would contact Mr Willcocks with a view to arranging a meeting date for the commencement of the 2017/2018 Internal Audit.

Clerk

**Other Business**

**1. Pot Holes, Ashby Folville** – It had been brought to the attention of GPC, that a number of pot holes had formed in the Highway in Ashby Folville village, with some particularly large pot holes opposite the Carington Arms Public House. The Clerk was asked to report the matter to LCC, Highways Department.

Clerk

**2. St. Mary's Church Lighting** – It had previously been reported (minute reference 2017/2018 51) that an application had been submitted to MBC for the proposal to install three LED floodlights in the churchyard to light up the north face of the church for a few hours each evening. Following which, it was understood that the LCC Ecology Department had objected to the application. Additionally, it had subsequently been noted that the application could no longer be found on the MBC planning portal website.

**Arrangements for the next meeting :**

Monday, 9<sup>th</sup> April 2018 at Ashby and Barsby Parish Hall,  
commencing at 6.45 pm.

The meeting closed at 8.30 pm.

Chair.