

**Gaddesby Parish Council**  
**Minutes of the Parish Council Meeting held at Gaddesby Village Hall**  
**on Monday, 12<sup>th</sup> February 2018, commencing at 6.45 pm.**

**Councillors Present**

Mrs Pat Walton - Chair

Mr Howard Bakewell

Mrs Jenny Hurst – Vice-Chair

Mr Gary Fox

Mr John Simon

Mrs Trudy Toon – Clerk to the Council

Borough Councillor Mrs Janet Simpson

Mrs Frances Webster, Training and Advice Manager for LRALC.

**Action**

**Apologies** – Apologies were received from Councillor Mr Gordon Bigam and County Councillor Mr J T Orson.

**Parishioner/Public Time**

Mrs Frances Webster, Training and Advice Manager for the Leicestershire and Rutland Association of Local Councils (LRALC), attended the meeting to explain to Councillors the benefits of joining the association.

Mrs Webster gave all Councillors a leaflet which outlined the wide range of topics membership covered. Mrs Webster gave details of the membership, examples of practical support and the member Councils. This included some of the following:

- Legal and procedural advice.
- Support for member Councils – telephone or member support system.
- Training for Councillors and officers, including specialist courses in VAT, planning, etc.
- Access to grants and grant funded events/projects.
- The latest information, news and guidance for the sector, ie, Neighbourhood Plan information.
- Represent the interests of member councils if disputes arise with Districts or the County Council.
- Provide a range of toolkits and model documents.
- Bespoke website designed around member needs.
- Monthly newsletter which saves member councils hours each month in finding and interpreting vital information.
- Councillor Mentoring Scheme.
- Internal Audit Service.

Mrs Webster advised that the approximate cost for GPC to become a member would be £260.00 per year. Training courses would be at an additional cost to the Council. Councillors thanked Mrs Webster for taking the time to provide GPC with an insight into the advantages of becoming a member of LRALC and resolved to discuss the matter during Matters Arising, item 12.

**Parishioner/Public Time cont.**

Councillors noted, with interest, an email from Ms Victoria Clarke, the Business Manager at MBC regarding a new service provided by MBC called 'Timesage'. The email explained 'Timesage', which is an additional lifeline service offered to Melton Borough residents in order to provide them with independent living solutions, ie alarm devices which are linked to a control room and fall alert technology. The email highlighted that a standard Lifeline package is already in place but 'Timesage' offers extra services to residents.

**Minutes** – Minutes of the previous meeting no's 2017/2018 55-62, having been circulated, were taken as read, approved and signed.

**Matters Arising**

1. **'Dragons Teeth' Road Markings, Gaddesby** – An email was received from Ms Shonagh Merrigan, Technician, Traffic and Signals at LCC, to advise that along with the senior engineer, she had been to the village to provisionally mark up the 'dragons teeth' at three entry points into the village; Pasture Lane, Rearsby Lane and Ashby Road. Ms Merrigan advised that it would not be possible to install the 'dragons teeth' road markings on Rotherby Lane due to the narrow width of the carriageway. The total width of Rotherby Lane being approximately four metres and the dimensions shown for 'dragons teeth' show them to be well above two metres. Therefore, should they be marked onto Rotherby Lane they would cut across the opposite lane rather than the required approach lane. The 'dragons teeth' would be permanently marked onto the highway within the next six months.
  
2. **Vehicle Activated Signs (VAS): Gaddesby** – The Clerk spoke with Mr Novsarka of LCC to inform him that Councillors agreed to continue to monitor the speed of the traffic, particularly following the permanent marking of the 'dragons teeth'.  
Mr Novsarka advised that all the details of the discussions and site meeting with Councillor Simon would be kept on file for future reference should it be required.
  
3. **Crime Updates** – Councillor Fox reported that he had forwarded the 2018 schedule of meeting dates to PC Barlow. It was noted that a beat report/crime update had not been received for January 2018.  
Councillors noted a report in a recent edition of the Melton Times, which gave details of a burglary at a shop in Melton town centre. It was reported that when the citizens, who were present at the burglary, telephoned the Police they were informed that they would not be able to attend the incident immediately as there was not an Officer available in Melton. There was a wait of half an hour while an Officer attended from elsewhere in the County. As it was understood that the Police intend to raise the portion of Council Tax which contributes towards policing by £12.00 per household annually, Councillors raised concerns that there seemed to be less and less Police presence in the Borough of Melton and questioned if the service the Police force provide is effective and 'good value for money', in the rural communities.  
It was decided, to include a notice in the next edition of the church newsletter, to ask parishioners if they had reported any incidents to the Police and if so did an Officer visit them and did they receive an update following their incident/report. Councillor Fox agreed to contact Mr Tucker, editor of the church newsletter to ask him to include a notice in the next newsletter.

Councillor  
Fox

**Matters Arising cont.**

Clerk

- 4. Weakened Carriageway from Barsby crossroads to South Croxton crossroads** – As it had been well over a year since the problem was first drawn to the attention of LCC, the Clerk was asked to send an email to remind LCC, Highways Department that the matter still required attention and due to the particularly wet winter months the carriageway had eroded away even further. The Clerk was asked to copy the email to County Councillor Orson.
  
- 5. Melton Local Plan** – It was reported that Gaddesby parishioner, Mr Chris Shatford, represented the Gaddesby Community Group and highlighted the points raised by the Group at an oral hearing at the Council Offices on Tuesday, 6<sup>th</sup> February 2018. It was understood that the independent Inspector would now consider the evidence provided and would forward any proposed modifications to MBC. Borough Councillor Simpson advised that many points had been drawn to the attention of the Inspector and that MBC would probably carry out a consultation on any necessary amendments. Borough Councillor Simpson informed that the Inspector had been at MBC for two weeks.
  
- 6. Neighbourhood Development Plan** – Councillor Hurst reported that there had not been a meeting in January as previously arranged, but smaller groups were working together on individual tasks.  
Councillor Simon advised that preparations were being made for the ‘Open Event’ which would take place on Saturday, 17<sup>th</sup> March 2018. Flyers would be distributed around the villages and storyboards would be displayed on the day. Councillor Simon went on to advise that a grant had been received from Groundwork UK for the development of the Neighbourhood Plan and that the majority of the grant funding would be used for the provision of the services provided by Neighbourhood Plan consultant, Mr Gary Kirk of Your Locale. Councillor Simon asked Councillors if GPC would be able to pay the VAT portion of the invoice from Your Locale and then claim it back at a later date. Councillor Simon was unsure if Your Locale would be registered for VAT purposes but would find out before the March meeting. If this were to be the case, then Councillors were in agreement that GPC could pay the VAT and then claim it back at the end of the financial year.  
Councillor Simon informed that there would be other minor costs involved with the development of the Neighbourhood Plan, ie postage. There would not be any charges for Hall hire in both villages.  
Councillor Walton advised that it had been reported to GPC that Councillor Simon had telephoned Mrs Sylvia Favell in order to book Ashby and Barsby Parish Hall. Councillor Simon indicated that Mrs Favell’s telephone number is included on the village website and that was the reason for contacting her. Unbeknown to Councillor Simon Mrs Favell no longer took the bookings for the Hall, Councillor Simon was asked not to contact Mrs Favell again.

**Matters Arising cont.****7. Gaddesby Children's Play Area –**

**Moss on the MUGA surface :** After the discussions at the January meeting, Gaddesby parishioner, Mr Rob Hunt, volunteered to organise a 'Spring Clean' at the Gaddesby Children's Play Area, with particular attention being given to the moss on the MUGA surface. The Clerk circulated the email from Mr Hunt to all Councillors for their comments/approval. All Councillors agreed that this would be an excellent idea.

Councillor Bakewell reported that the 'Spring Clean' took place at the end of January. Councillor Bakewell along with Councillor Simon joined with approximately 20 Gaddesby parishioners to give the Play Area a thorough clean and tidy. Councillor Bakewell went on to report that there was a good community spirit.

The Clerk was asked to email Mr Hunt to thank him for organising the 'Spring Clean'.

The Clerk discussed the treatment of the moss with Mr Nigel Pick, the maintenance contractor for GPC. Mr Pick advised that he had seen the problem before at a residential property in Ashby Folville and had successfully treated the moss with Ferrous or Iron Sulphate. Mr Pick applied the Iron Sulphate to the area with a knapsack sprayer. Mr Pick confirmed with the Clerk that he would be happy to apply Iron Sulphate to the surface of the MUGA and was confident that this would kill the moss. GPC would be required to purchase and provide Mr Pick with the Iron Sulphate. This process would have to be carried out on a regular basis in order prevent the build-up of the moss. Councillors agreed to ask Mr Pick to initially treat the moss with Iron Sulphate and then to review the moss growth at regular intervals. Mr Pick would be asked to advise the Clerk how long it takes him to carry out the work. GPC would then be able to consider how much extra Mr Pick should receive for the additional work. Councillor Bakewell agreed to liaise with Mr Pick.

**Climbing Plant in Neighbours Garden :** Councillor Bakewell had yet to ask the parishioners to either trim back the climber, which is growing in their garden, back or to encourage it to grow along their trellis.

- 8. Parish Council Liaison Meeting : Monday, 30<sup>th</sup> April 2018** – The next Parish Council Liaison Meeting would take place on Monday, 30<sup>th</sup> April 2018 at the Council Offices, Parkside, commencing at 7pm. Councillor Bakewell agreed to attend on behalf of GPC.

- 9. Footway from The Lodge, Ashby Folville to Barsby** – The Clerk was asked to remind LCC, Highways Department that the footway from The Lodge, Ashby Folville to Barsby village still required trimming and edging back to its original width.

- 10. Gaddesby Lane, Barsby** – As the carriageway patching and haunching works had yet to be carried out on Gaddesby Lane, Barsby, the Clerk was asked to remind LCC, Highways Department that it remained in poor condition. The Clerk was asked to copy the email to County Councillor Orson.

Clerk

Councillor  
BakewellCouncillor  
Bakewell

Clerk

Clerk

**Matters Arising cont.****11. Field near to Randals Close/Barsby Village, Gaddesby Lane, Barsby,**

**(grid reference SK697115)** – The Clerk emailed MBC to enquire if they had carried out any investigations on the concerns raised by GPC at the field near to Randals Close/Barsby village, Gaddesby Lane, Barsby.

Ms Joanna Lunn, Planning Officer at MBC informed that the matter had been referred to Mr Joe Mitson, who would be able to update GPC once initial investigations had been carried out.

**12. Society/Association Memberships** – See parishioner/public time.

Following the presentation by Mrs Frances Webster of the LRALC, Councillors resolved to join the association, with a view to discussing and reviewing the membership on an annual basis. This would enable Councillors to determine if the membership had been worthwhile and beneficial to GPC.

Clerk

**13. Bus Route : Melton Mowbray to Leicester 100 Service, via Paske Avenue, Gaddesby**

– The Clerk emailed the bus company, Centrebus, to highlight the concerns of GPC in relation to the buses travelling along Paske Avenue, Gaddesby and to ask if they would consider reviewing their route in order to avoid Paske Avenue. A copy of the email was sent to LCC.

B.Mistry, the Commercial Manager at Centrebus responded to the email and advised that Centrebus operates the 100 service on behalf of LCC and that the route and timetable for the service is in line with the contract specified by the Council. However, the Centrebus scheduler would look into the suggestion, but unfortunately if they were unable to use Paske Avenue (which is the road which the bus effectively uses to turn around), then they would not be able to serve Gaddesby on the route, as there is no opportunity for the driver to turn the bus round to continue the route.

The matter of the speeding buses had been passed to the operations team so that they could make the drivers aware of their speed.

LCC had forwarded an email to advise that the matter had been passed to the Traffic Management Team for investigation.

Councillors remained of the opinion that the bus must continue to serve Gaddesby, as it was relied upon by many parishioners and it was understood that, due to LCC cut backs, some services to rural areas had been discontinued.

The Clerk was asked to email B.Mistry to thank them for the email and to ask Centrebus if they could remind all drivers of the specific hazards along Paske Avenue, with particular reference to the speeds at which the buses travel, the parked motor vehicles and especially the Children's Play Area.

Clerk

**14. Transparency Code for Smaller Authorities : GPC Agenda**

– Councillors discussed the GPC agenda. Councillor Simon felt that items for discussion at the meetings should be individually named on the agenda, in order to be compliant with the transparency code and to encourage parishioner participation. The agenda should then be attached to each of the village notice boards and posted to the Gaddesby village website.

Councillors were unsure of the way forward with the agenda and asked the Clerk to send a copy of the GPC agenda to Mrs Frances Webster at LRALC to ask her for her comments/suggestions.

Clerk

**Matters Arising cont.**

**15. Dog Fouling** – The Clerk asked Mr Tucker, the editor of the church newsletter, to include a notice in the church newsletter to remind all dog owners of their responsibility to clean up after their dogs.

The Clerk had also obtained some new dog fouling posters from MBC and subsequently attached them to all the village notice boards.

During the last month a Gaddesby parishioner expressed his concerns to GPC that parishioners were allowing their dogs to foul the village footpaths and the surrounding areas. The Clerk advised the parishioner that a notice would be in the February edition of the church newsletter and that posters had been put up around the villages. The matter would be monitored.

**Correspondence**

Correspondence was either emailed or made available to Councillors as necessary.

**Planning Matters****‘For Information Only’**

**a. Plot Two, The Lane, Barsby** – Application submitted by Mrs Kathryn Shorrocks for the variation of condition number eight relating to planning approval 16/00523/VAC, to increase the number of bedrooms from two to three.

**b. The Meadows, Gaddesby Lane, Barsby** – Application submitted by Mr and Mrs O and J Morris for a proposed two-storey front/side extension and further single storey extension with associated alterations to the existing property. Councillors resolved to support the application.

Clerk

**c. The Old House, Underwood Lodge Farm, Rearsby Lane, Gaddesby** – Application submitted by Mr and Mrs Trevor and Amanda North for a proposed side and rear extension to the existing dwelling and the creation of a farm workers dwelling. Councillors resolved to support the application.

Clerk

**‘For Information Only’**

**d. The Grange, Rotherby Lane, Gaddesby** – Application submitted by Mr Sam Mansell for a proposed extension to the side of the existing agricultural building – to be used as a grain store.

**‘For Information Only’**

**e. Pine House, 4 Rearsby Lane, Gaddesby** – Application submitted by Mrs S Milward, for consent to work on trees, for the proposed tree works to three yew trees close to Chapel Lane, Gaddesby, as follows:

- Tree 1 – Reduce to six metres due to storm damage.
- Tree 2 – Crown lift to 5.2 metres over carriageway.
- Tree 3 – Balance crown over the carriageway and reduce crown.

**Planning Matters cont.**

**f. Land Adjacent to Gaddesby Hall, Main Street, Gaddesby** – Application submitted by Mr and Mrs Jinks for a proposed two storey dwelling (with ground floor being subterranean).

Notification had been received from Development Control at MBC that the application would be considered by the MBC Planning Committee on Tuesday, 20<sup>th</sup> February 2018, in the Council Offices, Parkside, commencing at 6pm.

Due to other commitments, Councillors present did not wish to speak at the meeting.

**Planning Decisions**

**a. Old Oak Cottage, 22 Baggrave End, Barsby** – Application submitted by Mr Clive Roberts, for the proposed felling of one Cupress Leylandii Tree (due to the excessive shading and low amenity value), has been granted consent to work on trees by MBC.

**Representative Reports**

**1. Ashby and Barsby Parish Hall** – Councillor Walton reported that the Social/Coffee morning held each month was proving very popular, with approximately 20-30 parishioners attending regularly. Councillor Walton also reported that a committee meeting would shortly be held and that a ‘Spring Supper’ would take place in the Parish Hall towards the end of April.

**2. Barsby Village Hall Green** – Councillor Hurst reported that a committee meeting had been held recently where the future programme was discussed along with the necessary work to be carried out on the green.

**3. Gaddesby Village Hall** – Councillor Bakewell had nothing to report this month.

**Finance****Accounts paid since the last meeting:**

E.ON Energy Solutions Ltd (Highway Lighting) – Street light maintenance, ¼ ending 31.12.2017, £182.65 plus 20% VAT £36.53, total £219.18.

Plus, Street light repairs – column outside Gaddesby Village Hall, £36.00 plus 20% VAT £7.20, total £43.20.

Total cheque paid to E.ON £262.38.

E.ON UK Plc – Street light energy, ¼ ending 31.12.2017, £408.28 plus 5% VAT £20.41, total £428.69.

South Croxton Benefice – 4<sup>th</sup> ¼ payment towards the church newsletter, total £62.50.

Trudy.M.Toon – Clerks salary and expenses from 01.10.2017 to 31.12.2017, salary £1,293.76 plus expenses £102.57, total £1,396.33.

**Accounts for payment:**

None.

**Payments Received:**

Groundwork UK – Grant for the development of a Neighbourhood Plan for the Parish of Gaddesby, total £2,900.00.

**Finance cont.****Estimated Balances:**

Barclays Bank Business Reserve Account: £15,016.15.

Barclays Bank Community Account: £4,278.31.

The latest bank statements were made available for Councillors.

**Other Business**

**1. Blocked Drains, Ashby Folville** – It had been brought to the attention of GPC that the drains at the Dalby Road/Folville Street junction in Ashby Folville remained blocked. The Clerk was asked to email LCC, Highways Department to ask them to again investigate the matter. It was previously understood that additional investigation work would be required in the highway in order to confirm where the problem is.

Clerk

**2. Defibrillator, Ashby Folville** – An email had been received from Ashby Folville parishioner, Mrs Audrey Preston. The email advised that Ashby Folville village would like to purchase a defibrillator, which would be installed on the exterior of the village hall and that so far £1000.00 had been raised. The email asked if GPC would be willing to contribute towards the purchase of the defibrillator.

Clerk

As funds had been raised independently for the purchase of defibrillators in the villages of Gaddesby and Barsby, Councillors resolved not to support Ashby Folville with their purchase. The Clerk was asked to respond to Mrs Preston.

**3. Gaddesby War Memorial** – Councillor Fox advised that a number of parishioners had expressed their appreciation to GPC for the recent cleaning and repainting of the Gaddesby War Memorial.

**4. Community Active and Rural Enterprise (CARE)** – Councillor Hurst reported that she had attended the Community Active and Rural Enterprise (CARE) community consultation on Wednesday, 17<sup>th</sup> January 2018 and that the aim of the group is to support communities across the 18 villages of the south west Framland.

**5. St. Luke's Church, Gaddesby** – Councillor Fox reported that St. Luke's Church, Gaddesby was looking to set up a 'Friends of St. Luke's' group. The purpose of the group would be to raise funds for the repair of the footpath from St Luke's Church to the War Memorial.

**6. Pot Holes, Baggrave End, Barsby** – It had been brought to the attention of GPC that two large pot holes had formed in the Highway near to number 24 Baggrave End, Barsby. During the recent rainfall, water had collected in and around the pot holes and was spreading into the highway. The Clerk was asked to report the matter to LCC, Highways Department.

Clerk

**Arrangements for the next meeting :**

Monday, 12<sup>th</sup> March 2018 at Gaddesby Village Hall,  
commencing at 6.45 pm.

The meeting closed at 9.30 pm.

Chair.