

Gaddesby Parish Council
Minutes of the Parish Council Meeting held at Gaddesby Village Hall
on Monday, 9th May 2016, commencing at 6.45 pm.

Councillors Present

Mr Gordon Bigam
 Mrs Jenny Hurst

Mr Gary Fox
 Mr Howard Bakewell

Mrs Trudy Toon – Clerk to the Council

Gaddesby Parishioners – Mrs Elizabeth Grigalis, Mr Andrew Geeson,
 Mr David Batchelor and Mr David Wyrko

Action

Apologies – Apologies were received from Councillors Mrs Pat Walton and Mr Edward Kitson and Borough Councillor Mrs Janet Simpson.

Elections

Councillor Mrs Pat Walton was elected as Chair – as previously agreed at the April meeting and written confirmation received by email, (proposed by Councillor Mrs Jenny Hurst and seconded by Councillor Mr Gordon Bigam).

Councillor Mrs Jenny Hurst was elected as Vice-Chair – as previously agreed at the April meeting, (proposed by Councillor Mr Howard Bakewell and seconded by Councillor Mr Gordon Bigam).

Councillor Hurst confirmed that she would be happy to accept the proposal and to take on the role of Vice-Chair.

In the absence of Councillor Walton, Councillor Hurst chaired the meeting.

Councillor Hurst complimented Councillor Bigam on his last two years of office and added that he had carried out his duties thoroughly and efficiently, with a particular interest in planning matters. Councillors present added their own thanks to this.

Councillor Bigam thanked Councillors for all their support and commented that he had enjoyed his time as Chair for GPC.

Parishioner/Public Time

Gaddesby parishioners attended the meeting to address Councillors with regard to the amended plans in relation to one proposed new dwelling at The Hall, 2 Main Street, Gaddesby. Parishioners thanked GPC for the previous support given and it was noted that archaeological and ecology surveys had yet to be carried out.

Councillor Bigam welcomed the parishioners and explained that Councillors would listen to their comments, but would not be able to engage in any form of debate and that GPC had submitted an independent letter to MBC. The letter included a request that the necessary archaeological and ecology surveys are completed prior to a final decision being made.

Mr Geeson advised that Mr Jinks had visited all those parishioners who had sent previous letters of objection to MBC.

The parishioners commented that the MBC website is not sufficiently updated and some documents are difficult to locate. Councillors advised that the decision date would be shown under the key dates tab.

Parishioner/Public Time cont.

Parishioners remained concerned regarding the safety when leaving North Hall drive onto Main Street and commented that motor vehicles have to edge right out of the drive into the highway in order to gain sufficient visibility to pull out safely.

It was felt that if the whole drive is relocated to the south, with the removal of the existing hedge, the width of the highway would be reduced thus also reducing the visibility splay. Gaddesby parishioners were of the opinion that, if the application were approved, then traffic calming measures should be introduced with either speed humps or flashing signs. Possibly community groups could contribute towards the cost of the installing of traffic calming, or maybe the applicant could consider a contribution.

Parishioners were concerned that buses travel very fast along Main Street, which cause a hazard to pedestrians and other highway users.

The parishioners raised their concerns regarding MBC and in particular the planning department. They were of the opinion that fourteen days from the notification date of the amended plans letter was not a sufficient time period to respond to the plans.

Councillor Hurst thanked the parishioners for attending the meeting to share with GPC their thoughts and comments.

Minutes – Minutes of the previous meeting no's 2016/2017 1-6, having been circulated, were taken as read, approved and signed.

Matters Arising

1. **New Bus Shelter, Barsby** – Nothing to report.
2. **Dog Fouling : Gaddesby** – It had been noted that two new temporary dog fouling prints had been sprayed onto the footpaths in Gaddesby.
3. **White Centre Line Road Markings from the Rearsby Business Park to the Rearsby Bypass Junction (A607)** – Councillors asked the Clerk to remind LCC, Highways Department that the white centre line road markings from the Rearsby Business Park to the Rearsby Bypass junction had become worn and required reinstating. It was understood that white centre line road markings were being discontinued in rural areas as it was thought that they may contributing factor to the speed at which motor vehicles travel.
4. **Gateways, Barsby/Ashby Folville Public Footpath (190)** – The Clerk had emailed the thanks of GPC to Mr Richard Bye, the Rights of Way Inspector for the Melton area for LCC, for arranging to have some stone laid in two of the kissing gate gateways on the Barsby/Ashby Folville footpath (190).
5. **Gaddesby 7 Road Race : Sunday, 22nd May 2016** – The Clerk reported that, following discussion with Mrs Jackie Cross at LCC, that LCC authorise a licence for the race to proceed and for the subsequent road closures. However, it is the responsibility of the race organisers to consult with Parish Councils and the other village organisations prior to submitting their application to LCC. Mrs Cross informed that LCC can only assume that the race organisers have made the necessary contact with the village in question. Following the discussion, Mrs Cross emailed to advise that, to date, there had been 350 applications for the event and that the pedestrians parking at the cricket field should be a maximum of 27 as each club have been requested to send one person per team to register.

Clerk

Matters Arising cont.

5. **Gaddesby 7 Road Race : Sunday, 22nd May 2016 cont.** – The email went on to advise that there would be traffic management on the diversion route with stop/go boards to control the diverted traffic at the ‘pinch points’. Councillor Bakewell understood that the race would be very well marshalled and that appropriate signage would be in place. Additionally, that the race would be closely monitored by the British Racing Association.
Councillors remained concerned about the race proceedings and that details of an emergency plan had not been received; Councillors asked the Clerk to email Mrs Cross to enquire if a risk assessment would be available to GPC. Clerk
6. **Extension at Overleys, 1 Rearsby Lane, Gaddesby** – Nothing to report. The Clerk was asked to email MBC to enquire if any further progress had been made with identifying if planning permission was required prior to constructing an extension. Clerk
7. **Unsafe Footpath Bridge, Ashby Folville** – The Clerk had emailed Mr Richard Bye, the Rights of Way Inspector for the Melton area for LCC, to report that some remedial repairs were required on the footpath bridge in Ashby Folville. Mr Bye had advised that he had passed the details to the Structures Department, who have a register of bridges which LCC are responsible for and who have a greater knowledge of issues relating to such structures.
As a response had yet to be received from the Structures Department, the Clerk was asked to email Mr Bye again to ask him to enquire if an officer had been out to look at the bridge and to ask him for a direct contact within the Structures Department. Clerk
8. **Crime Updates** – The Clerk had yet to email the Inspector at the Melton Police regarding a follow-up of the crime updates, but would endeavour to do so before the June meeting. Clerk

Correspondence

Correspondence was either emailed or made available to Councillors as necessary.

Planning Matters

- a. **The Hall, 2 Main Street, Gaddesby** – Application submitted by Mr and Mrs Jinks, for listed building consent and full planning consent, for the proposed construction of one new dwelling.
Amended plans had been received in relation to the applications, which had been circulated to all Councillors for their comments. Councillors were in agreement that the previous comments submitted were still applicable, plus the suggestion that the proposed dwelling is moved further back and to a more central location along with a reduction in the elevation levels comparative to that of the neighbouring properties had not been sufficiently met in the revised plans. In addition, Councillors requested that independent ecology and archaeological surveys are carried out prior to the final decision being made.
Councillors asked the Clerk to enquire with MBC as to when the next Planning Committee Meeting would be. Clerk

Planning Matters cont.

b. Ivy Cottage, 20 Chapel Lane, Gaddesby – Application submitted by Mr Gary Fox, for listed building consent, for the proposed replacement of the rear access door. Councillor Fox declared an interest in the application and did not participate in the discussion.
Councillors resolved to support the application. Clerk

c. The Bushes, 21 Main Street, Gaddesby – Application submitted by Mr and Mrs S Godsiff for the proposed demolition of the existing single storey extension and conservatory and replacement with part two storey extension to form kitchen, dining, utility and bedroom over. Works also to include modification of access to existing garage accommodation. Councillors resolved to support the application. Clerk

d. 12 Pasture Lane, Gaddesby – Application submitted by Mr K Taylor for the proposed alterations and extensions to the existing bungalow. Dormer window and velux windows to the front elevation, dual pitched dormer window to the rear elevation and single storey extension to the rear.
Following discussion, Councillors resolved that the comments submitted previously still applied and that the size and proportion of the extension is too large, particularly in relation to the neighbouring semi-detached property. Clerk

e. Tuesday Cottage, 8 Main Street, Barsby – Application submitted by Mr Martin Bauer for the proposal to render the front and side of the house. Councillors resolved to support the application. Clerk

Planning Decisions

a. The Cottage, One Main Street, Barsby – Application submitted by Mr P Gill for a proposed two storey rear extension, revised entrance and use of outbuildings, has been granted planning permission by MBC.

b. The Arch House, 6 Folville Street, Ashby Folville – Application submitted by Mr Barry Preston for the proposed felling of one Silver Birch tree, felling of one Scots Pine tree and the crown reduction of one Walnut tree has been granted consent to work on trees by MBC.

Representative Reports

1. Ashby and Barsby Parish Hall – It was understood that the Spring Supper held on Thursday, 21st April 2016 had been well organised and supported by parishioners, with £750.00 being raised.

2. Barsby Village Hall Green – Councillor Hurst reported that the next Village Hall Green event would be a Petanque competition and social evening to be held on Saturday, 21st May. Councillor Hurst went on to report that the new granite chip path has been partially laid.

3. Gaddesby Village Hall – Councillor Bakewell reported that the Hall lettings continued to be good and that unfortunately the bid to Lafarge/Tarmac to fund the installation of a new kitchen had been refused.

Review of Policies

The policies held by GPC, as listed below, were reviewed and approved with no amendments necessary.

- Clerks Job Description.
- Financial Regulations.
- Standing Orders.
- Risk Management.
- Risk Assessment/Risk Register – completed by the Clerk.
- Statement of Internal Control and Annual Review of Effectiveness of Internal Control.

The Clerk was asked to provide Councillor Fox with a copy of all of the policies held by GPC.

Finance**Accounts paid since the last meeting:**

Barsby Village Hall Green – Green maintenance grant, total £300.00.

E.ON UK Plc – Street light maintenance, ¼ ending 31.03.2016, £182.65 plus 20% VAT £36.53, total £219.18.

E.ON UK Plc – Street light energy, ¼ ending 31.03.2016, £317.95 plus 5% VAT £15.90, total £333.85.

Trudy.M.Toon – Clerks salary and expenses from 01.01.2016 to 01.03.2016, salary £1,281.28, expenses £123.86, total £1,405.14.

Accounts for payment:

South Croxton Benefice – 1st ¼ payment towards the church newsletter, total £62.50.

Aon UK Ltd – Annual renewal of insurance policy 2016/2017, total £1,367.55.

Redwood Pryor Ltd (Richard Willcocks) – Internal Audit of Accounts for 2015/2016, £174.40 plus 20% VAT £34.88 total £209.28.

Payments Received:

25.04.2016 – MBC, 1st precept payment for 2016/2017, total £6,724.92.

Estimated Balances:

Barclays Bank Business Reserve Account £11,007.61.

Barclays Bank Community Account £8,073.38.

The latest bank statements were made available for Councillors.

Transfer of Funds:

Councillors agreed that £4,000.00 should be transferred from the Community Account into the Business Reserve Account; the Clerk was asked to carry out this transaction.

Clerk

Bank Reconciliation : 31st March 2016 –

A copy of the latest bank reconciliation was circulated to all Councillors.

Finance cont.**Annual Audit of Accounts 2015/2016:**

Mr Richard Willcocks had completed the internal audit of the accounts for 2015/2016 and had produced a detailed annual report, which was circulated to all Councillors. The recommendations in the report were discussed and Councillors noted that, where applicable, S137 expenditure should be recorded separately in the cash book and that a link is established from the Gaddesby village website to the MBC website, so that the list of members' interests can be accessed freely, was discussed. However, Councillors felt that the current links to the MBC website were not sufficiently developed in order fulfil this recommendation.

The annual governance statement for 2015/2016 was signed by Councillor Hurst, in the absence of the Chair, Councillor Walton. The accounting statements for 2015/2016 were also signed by Councillor Hurst, in the absence of the Chair, Councillor Walton.

The accounts would be made available for public inspection and the Clerk would forward the completed annual return to Grant Thornton UK LLP, in order for them to complete the audit process.

Clerk

Other Business**1. Weakened Carriageway from Barsby crossroads to South Croxton crossroads –**

It had been brought to the attention of GPC that at the point of the dip in the highway on the Barsby crossroads to South Croxton crossroads stretch of highway, the edges of the carriageway had become worn. It was thought that work may have been carried out on a piece of pipe and had reduced the support in the carriageway making it weaker than it should be. Concerns had been raised that it could prove to be hazardous when heavy vehicles travel along the highway, it may even cause the carriageway to collapse. The Clerk was asked to report the matter to LCC, Highways Department.

Clerk

2. MBC/Parish Council Liaison Meeting – Councillors asked the Clerk to find out when the next MBC/Parish Council Liaison Meeting would be held.

Clerk

3. Travellers Site, Land Off Main Street, South Croxton – It was understood that several loads of hardcore had been delivered to the land off Main Street, South Croxton, which is owned by Mr John Connors. It had been noted that the Enforcement Officer from Charnwood Borough Council had visited the site, but was of the opinion that enforcement action could not be taken until after the appeal hearing. Councillors asked the Clerk to contact Charnwood Borough Council to ask that GPC is kept informed with any future correspondence.

Clerk

4. Barsby Village Charity – On behalf of Barsby Village Charity, Councillor Hurst, thanked GPC for the two recent financial contributions towards the general maintenance of the Green.

Arrangements for the next meeting :

Monday, 13th June 2016, at Ashby and Barsby Parish Hall, commencing at 6.45 pm.

The meeting closed at 8.30 pm.

Chair.