

*St. Luke's Church
Gaddesby*

*Annual Report
and Accounts
2012*

**You are welcome to attend the Annual General Meeting in Church
on Tuesday 16th April 2013, at 7.30pm.**

Structure, Governance and Management

The PCC meets at least 4 times each year to deal with any matters which concern the development and administration of the Church.

The method of appointment of PCC members is set out in the Church Representation Rules. All persons on the Electoral Roll are eligible to stand for election to the PCC. It is usually by personal contact that new members are recruited.

Objectives and Activities

St. Luke's PCC has the responsibility of co-operating with the incumbent in promoting, in the ecclesiastical parish, the whole mission of the Church - pastoral, evangelistic, social and ecumenical.

Achievements and Performance:

Church Attendance

There are 36 parishioners on the Electoral Roll. A total of 35 services have been celebrated during the past year including 1 wedding, 2 baptisms, 1 funeral and 1 Thanksgiving. The average attendance at the All Age Service was 15 and Holy Communion 15. In addition to the regular services a number of special services took place during the year including Gaddesby School Carol Service (179 attendees), Mothering Sunday (43 attendees), Mothers Union Deanery Service (28 attendees), WI Carol Service (70 attendees) and the Carols by Candlelight Service (141 attendees)

During the course of the year there has also been 2 interments of Ashes.

Review of the Year

The PCC met five times during the year and Mrs. Pritchard has attended the meetings of Churchwardens held throughout the year in the Benefice and Group as the representative of the church.

People

In the absence of an appointed Churchwarden, Diana Pritchard volunteered to act as assistant warden and it is due to her commitment to the role, that services have been supported throughout the year. Thanks are also extended to Jean Hill who continues to support the church and those involved with it, at every opportunity.

Daphne Tucker stood down as Secretary to the PCC but has continued to provide an important link to the Diocese and PCC members in the absence of a volunteer for the role and David Wyrko, although standing down as a PCC member, continues in an ex-officio role of building warden.

Building and Environs

Volunteers again helped with maintaining the exterior of the building and the paths in the churchyard and their help is very much appreciated.

New oak entrance doors dedicated to the memory of Kate Deacon were made and fitted in the later months of the year and have enhanced the appearance of the church attracting praise from many sources.

A large acacia tree to the west of the church tower developed a severe lean and was subsequently felled.

NADFAS Church Recorders

Church Recorders are volunteers of the National Association of Decorative and Fine Arts Societies who make records of the contents of churches of importance. A team of volunteers have been working in the Church throughout the year and the work is nearing completion.

During the course of the year, the recorders presented their findings to date at an event in the church the financial proceeds of which were presented to the church for the maintenance fund. Our thanks go to the recorders for the presentation and the refreshments provided at the event.

Fundraising

We are grateful for the continued support of the Ratcliffe Chorale who once again organized a summer event at the church which was thoroughly enjoyed by all who attended and which resulted in a substantial contribution to funds.

Thanks

The PCC wishes to thank everyone who has helped the life of the Church to continue. This includes those who help with ongoing giving through the Parish Funding programme, refreshments, cleaning, flowers, delivering newsletters, bell ringing, maintaining the churchyard, winding and maintaining the clock, taking care of the heating, and the opening and closing of the Church daily. Each one of you plays a most important part. Special thanks go to Mrs Elizabeth Grigalis for the continued use of the car parking area on her property.

Financial Review (by the Treasurer)

In summary, during 2012 the regular month by month income was not sufficient to meet the ongoing costs of running the church. It was necessary to use savings to make up the shortfall. Further details are included in the description of the General Fund below. This shortfall has been the trend for the last few years and will continue unless serious actions are taken. Our total reserves were £8,663 at the end of the year, the lowest for many years.

A detailed Financial Statement for 2012 is included at the end of this report. It shows the 'Receipts and Payments' accounts for each of the church funds, and includes the 2011 figures for comparison.

The summary of the **General Fund** shows the day-to-day finances for running the church.

The major source of regular income for this fund was the generous planned giving, with gift aid and pledges providing a total of £7,503 – about the same as in 2011. The income tax recovered on gift aid donations totaled £1,829 – this was significantly less than the tax recovered in 2011, which was for two years of gift aid donations.

The main expenses paid from the General Fund were:

- the parish share for the cost of the clergy and support from the diocese – £7,991 (less rebates) paid in full before year end
- buildings insurance - £3,770 for full cover.
- churchyard maintenance costs of £400 (relating to the cost of felling the acacia tree).
- heating, lighting and water. In 2012 total costs of £1,489, including £1,208 for heating oil. It is worth noting that it can cost about £100 to heat the church for a service!
- benefice expenses of £1,309, Gaddesby's share of clergy expenses and administrative costs.

A total of £588 was given to charitable organizations in 2012. The collections at the 'Carols by Candlelight' service and the Gaddesby Primary school's carol service - £320 - were donated to the 'Leicester Children's Holiday Home - Mablethorpe' charity. The collection at the Harvest Festival service - £42 – was donated to the Addington Fund, the farmers' charity.

The Ratcliffe Chorale Concert and the NADFAS presentation raised £715 towards the General Fund.

During 2012 the balance for the General Fund **decreased** by £3,677 to £6,350. As highlighted in the introduction, this shows the extent to which our regular income did not keep up with the day to day costs of running the church.

The **Building Fund** is for maintenance and restoration of the church. During 2012 there were no changes to the fund, so its balance remained at £1,224 – not sufficient for any significant restoration work that may be identified at the next architect's inspection.

The **Bell Fund** is the restricted fund for maintaining the bells. The fund has increased by £102 to £1,088.

The **Door Fund** was established in 2009 by Kate Deacon, church warden, to fund the replacement of the inner doors in the South Porch. The fund balance of £3,450 had been raised over the last few years by fundraising and donations, mostly from the 'Why not Come Dancing' group and donations at Kate Deacon's funeral. The doors were installed last November at a cost of £3,650. The Door Fund paid for most of this, with a transfer of £200 from the General fund to make up the difference. The Door Fund will now be closed, and will not appear in next year's accounts.

Looking to the future, the most pressing issue is the ongoing shortfall in the day-to-day running costs of the church. The PCC will be giving serious thought on how to address this shortfall. This may require several measures – more fund raising and reducing non-essential costs – maybe even accepting that we cannot afford to pay the full parish share each year.

Independent Examiner's report to the PCC of St. Luke's, Gaddesby.

This report on the accounts of the PCC for the year ended 31st December 2012 is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 and Section 43 of the Charities Act 1993.

Respective responsibilities of the trustees and examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulation 3(3) of the Church Accounting Regulations 1997 and section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Accounting Regulations 1997 and Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

Basis of independent examiner's report.

My examination was carried out in accordance with the General Descriptions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required of an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep the accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 1997 have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Alan Raynes
12 Western Close
Rearsby
Leicester.

February 2013

ST. LUKE'S CHURCH, GADDESBY
FINANCIAL STATEMENT FOR THE YEAR ENDED 31st DECEMBER 2012

GENERAL FUND (Unrestricted)

	2012		2011	
	£	£	£	£
<u>RECEIPTS</u>				
<u>Voluntary receipts</u>				
<u>Regular giving</u>				
Gift Aid & Pledges	£7,503		£7,595	
Gift Aid Tax Recovered: f	£1,829		£4,075	
Collections	£1,115		£1,859	
		£10,447		£13,529
<u>Other voluntary receipts</u>				
Miscellaneous Donations	£450		£659	
Restoration Box	£57		£34	
Parish Funding Scheme – Donations	n/a		£3,337	
Parish Council Grant - Churchyard maintenance.	£75		£75	
		£582		£4,104
<u>Receipts from Church activities</u>				
Net Fees		£1,010		£2,196
<u>Receipts from activities for generating funds</u>				
Misc sales & fundraising		£715		£196
<u>Receipts from investments</u>				
Bank Interest		£105		£70
<u>Other receipts</u>				
Sundries		£0		£0
<u>Total Receipts</u>		£12,859		£20,096
<u>PAYMENTS</u>				
<u>Charitable Donations</u>				
		£588		£490
Leicester Children's Holiday Home - Mablethorpe (Collection at Carol Services)				
Addlington Fund farmers charity (Collection at Harvest Festival)				
Royal British Legion. Air Ambulance. 'Day Trust' fund.				
<u>Church activities</u>				
Parish Share	£7,830		£7,200	
Church Insurance	£3,770		£3,571	
Interior fabric	£0		£0	
Heating, Lighting, Water	£1,489		£1,659	
Printing & stationery	£79		£87	
Organist Fees	£460		£425	
Organ Maintenance & music	£203		£248	
Churchyard maintenance	£400		£322	
Benefice Expenses	£1,309		£2,064	
Parish Funding Scheme	n/a		£332	
Sundries	£208		£129	
Transfer to Door Fund	£200		£0	
		£15,948		£16,038
<u>Total Payments</u>		£16,536		£16,528
Excess of Receipts over Payments:		-£3,677		£3,568
Cash & Bank deposits at 1st January		£10,028		£6,460
Cash & Bank deposits at 31st December		£6,350		£10,028

BUILDING FUND (Restricted)

	2012		2011	
	£	£	£	£
<u>RECEIPTS</u>				
<u>Total Receipts</u>	£0	£0		£0
<u>PAYMENTS</u>				
Smart Water for lead roof	N/a		£70	
<u>Total Payments</u>	£0	£0		£70
Excess of Receipts over Payments:		£0		-£70
Cash & Bank deposits at 1st January		£1,224		£1,294
Cash & Bank deposits at 31st December		£1,224		£1,224

BELL FUND (Restricted)

	2012		2011	
	£	£	£	£
<u>RECEIPTS</u>				
Insurance claim for bell repairs	n/a		£2,872	
Donations & fees	£107		£189	
<u>Total Receipts</u>		£107		£3,061
<u>PAYMENTS</u>				
New padlock for door to belltower.		£5		
Repairs to 7th bell	n/a		£3,122	
Donation to L. Diocesan Bell Guild	n/a		£10	
<u>Total Payments</u>		£5		£3,132
Excess of Receipts over Payments:		£102		-£71
Cash & Bank deposits at 1st January		£986		£1,057
Cash & Bank deposits at 31st December		£1,088		£986

DOOR FUND - (Restricted)

	+ 2012		2011	
	£	£	£	£
<u>RECEIPTS</u>				
Donations, & fundraising.		£0	£2,849	
Transfer from General Fund		£200		
<u>Total Receipts</u>		£200		£2,849
<u>PAYMENTS</u>				
Installation of new doors	£3,650		£0	
<u>Total Payments</u>		£3,650		£0
Excess of Receipts over Payments:		-£3,450		£2,849
Cash & Bank deposits at 1st January		£3,450		£601
Cash & Bank deposits at 31st December		£0		£3,450

Monetary Assets At 31st December.	General Fund	Building Fund	Bell Fund	Door Fund	TOTALS	
					2012	2011
CBF C of E Deposit Account	£4,688	£1,224	£1,088	£0	£7,000	£13,500
Bank High Interest A/C	£15	£0	£0	£0	£15	£15
BANK CURRENT A/C	£1,542	£0	£0	£0	£1,542	£2,068
Cash in Hand	£6	£0	£0	£0	£6	£6
South Croxton Benefice A/C	£100	£0	£0	£0	£100	£100
TOTAL CASH	£6,351	£1,224	£1,088	£0	£8,663	£15,688

Debtors					TOTALS	
Income Tax from Gift Aid payments Jan-Dec 2012.	£2,100				£2,100	
S.Croxton share of Diocesan leaflets	£100				£100	
Total Debtors	£2,200	£0	£0	£0	£2,200	

Liabilities					TOTALS	
None					£0	
Total Liabilities	£0	£0	£0	£0	£0	

Notes:

1. All items in this summary are rounded to the nearest £.
2. The assets of the Church furnishings are included in the Inventory and vested in the Wardens on special trust.
3. See the accompanying Annual Report for more information.